

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday November 20, 2024, the time, and place of the meeting according to the posted notices. Present were Chairman Walt Partridge, Jim McGannon, Rod Bergholm, Joshua Connors, and Chuck Hinson. Chairman Partridge opened the meeting at 6:00 PM and established that there was a quorum. Also, present were Heather Beasley, District Manager, Dan Hammann, District Director of Operations, Richard Krulish, Engineering Projects Manager, Thuy Dam, District Accountant, and Joe Kinlaw, District General Counsel.

DIRECTOR BUSINESS

Chairman Partridge let Director Hinson know that he is responsible for the newsletter article next month.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Michael Schildt, Bruce Kelly, Joe Kempzell, and Sue Kellar, all residents of the District, were present at the meeting. There were no comments at this time for things not on the agenda.

MINUTES OF THE OCTOBER 2, 2024, REGULAR BOARD MEETING

Treasurer Connors made a motion to approve the minutes for the October 2, 2024, Regular Board meeting as presented. The motion was seconded by Director Bergholm. All Directors present voted in favor.

BOARD ACTION OR DISCUSSION ITEMS

PUBLIC HEARING REGARDING THE POTENTIAL REVISION TO DISTRICT WATER AND WASTEWATER RATES AND FEES AND TAP FEES IN 2025

Chairman Partridge opened a Public Hearing at 6:01 PM. Bruce Kelly expressed his displeasure about the rate structure the Board has chosen to implement in 2025 and requested that the Board not make any changes to the water rate structure. Michael Schildt asked about the wastewater rate structure. Manager Beasley explained how the rates are calculated. Sue Kellar expressed some frustration about the water quality at her house. Manager Beasley explained that it is most likely due to the construction happening on Irish Pat Murphey. Dan Hammann, District Director of Operations, committed to visit with Sue and others the next day to better understand the issue and flush the lines to ensure great water quality. Chairman Partridge closed the Public Hearing at 6:16 PM.

RESOLUTION 2024-33 SETTING RATES AND FEES FOR 2025

RESOLUTION 2024-34 SETTING TAP FEES FOR 2025

After the Public Hearing closed, Treasurer Connors made a motion to approve Resolutions 2024-33 and 2024-34. The motion was seconded by Director Bergholm. All Directors present voted in favor.

PUBLIC HEARING FOR CONSIDERATION OF THE 2025 DISTRICT BUDGET

Chairman Partridge opened a Public Hearing at 6:17 PM. Michael Schildt asked the Board if any decisions have been made by the District about their participation in the WISE project. Chairman Partridge responded that there has been no decision made yet and the Board will be conducting a series of workshops next year to understand better its water resources position and will decide after considering all the information. There were no further comments, and the Chairman Partridge closed the Public Hearing at 6:19 PM.

RESOLUTION 2024-35 TO ADOPT 2025 DISTRICT BUDGET
RESOLUTION 2024-36 TO APPROPRIATE SUMS OF MONEY
RESOLUTION 2024-37 TO SET MILL LEVY

After the Public Hearing closed, Director Bergholm made a motion to approve Resolutions 2024-35 through 2024-37. The motion was seconded by Director Hinson. All Directors present voted in favor.

RESOLUTION 2024-38 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HYDRO RESOURCES FOR WELL INSPECTION AND REHABILITATION

Chairman Partridge made a motion to approve Resolution 2024-38. The motion was seconded by Treasurer Connors. All Directors present voted in favor.

RESOLUTION 2024-39 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HRS WATER CONSULTANTS, INC. TO PERFORM WATER RESOURCES ENGINEERING SERVICES RELATED TO THE HARRISON DITCH WATER RIGHTS

There were some questions about the location of these water rights and who owned the other shares of the rights. Manager Beasley let them know that the Cherry Creek Project Water Authority owns a portion of the rights as well. Treasurer Connors made a motion to approve Resolution 2024-39. The motion was seconded by Director Hinson. All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw presented his Attorney Report. He let the Board know that all notices for the Public Hearings were published as required. He also informed the Board that the Conditional Will Serve letter for the Thunder project has not been issued yet. The water and sewer modeling are complete, and the staff is still analyzing the results. Mr. Kinlaw will report back once there has been movement on this project.

ACCOUNTANT REPORT

Thuy Dam presented the financial statements for September 2024 and the financial statements as of October 31, 2024. She said that all sections of the report are in order, with Revenues slightly higher than the 4-year average and Expenses slightly lower. Ms. Dam will adjust the Operating and Capital Reserve to reflect the revised policy.

TREASURER REPORT

Treasurer Connors presented the Interim and Disbursement reports. He noted that there were a lot of invoices to get through since the October Board meeting was too early to process September's invoices. The notable expenses were for the Irish Pat Murphey and Well Rehabilitation projects. He made a motion to approve the interim payments of \$1,834,579.01 and the current disbursements in the amount of \$184,394.38 for a total authorization of payments in the amount of \$2,018,973.39. Director Bergholm seconded the motion. All Directors present voted in favor.

MANAGER REPORT

Manager Beasley presented the Quarterly Manager Memo. She discussed the Resiliency Report and how a ranking system was added as requested. The Board asked that the report show more detail about the status of the District Cyber Security efforts. This change will be reflected in the next version to be published in January 2025. Manager Beasley also noted that the status of the 2024 District Manager Goals was attached, and the revised version of the 2025 District Manager Goals was also included in the Manager Report.

DISCUSSION OF DISTRICT MANAGER 2024 GOALS AND EMPLOYMENT CONTRACT

At 6:57 PM the Board of Directors made a motion to enter Executive Session pursuant to **C.R.S. 24-6-402(4) (f) to discuss personnel matters relative to the District Manager’s employment contract.** Manager Beasley excused herself from the Board Room. At 7:37 PM, having adjourned the executive session at 7:32, the Board reopened the regular meeting and Manager Beasley reentered the Board Room. The Board and Manager Beasley discussed some revisions to the 2025 District Manager Goals and the 2025 Employment Contract.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:50 PM.



WALT PARTRIDGE
CHAIRMAN, DENVER SOUTHEAST SUBURBAN WATER & SANITATION
DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY