

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Thursday December 21, 2023, the time and place of the meeting according to the posted notices. Present were Chairman Walt Partridge, Jim McGannon, Rod Bergholm, Joshua Connors, and newly appointed Board member Charles (Chuck) Hinson. Chairman Partridge opened the meeting at 6:00 PM and established that there was a quorum. Also, present was Heather Beasley, District Manager, Dan Hammann, District Director of Operations, Thuy Dam, District Accountant and Joe Kinlaw, District Counsel. Matt Erculiani, resident of the District was also in attendance.

DIRECTOR BUSINESS

Chairman Partridge told Director Bergholm that he is responsible for the newsletter in January. He also told the Board that it would discuss the Memo from the District Manager regarding the Wastewater Treatment Plant during the agenda item to discuss the Employment Contract.

Secretary McGannon told the Board that he would like to get the Water Efficiency Task Force together for a "Meet and Greet" at the beginning of 2024.

Chairman Partridge asked the Board to discuss the letter from Marshall Peterson, a resident of the District, regarding allowing non-motorized boating on Bingham Lake. After much discussion, there was a motion by the Board of Directors to continue the policy of no boating allowed on Bingham Lake.

Motion: Walt Partridge

Seconded: Rod Bergholm

Vote: All Directors present voted in favor.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Matt Erculiani, resident of the District, was present but had no comments.

MINUTES OF THE NOVEMBER 16, 2023 REGULAR BOARD MEETING

The minutes for the November 16, 2023 Regular Board meeting were approved with one revision.

Motion: Jim McGannon

Seconded: Joshua Connors

Vote: All Directors present voted in favor.

CONSENT AGENDA

**RESOLUTION 2023-41 DESIGNATING TIME AND LOCATION OF REGULAR MEETINGS, SPECIAL MEETINGS;
AND POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS FOR YEAR 2024**

After discussion by the Board, it decided to return the regular meetings to the third Wednesday of each month. There was a motion to approve Resolution 2023-41.

Motion: Jim McGannon

Seconded: Joshua Connors

Vote: All Directors present voted in favor.

RESOLUTION 2023-48 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH OPENGOV, INC. FOR ASSET MANAGEMENT AND OPERATIONS MANAGEMENT SOFTWARE AND SERVICES IN 2024

This agreement will provide new Asset Management software since SEDARU is being discontinued.

Motion: Chuck Hinson

Seconded: Joshua Connors

Vote: All Directors present voted in favor.

RESOLUTION 2023-49 APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN THE DISTRICT AND HEATHER BEASLEY AS DISTRICT MANAGER

There was discussion regarding the memo that Manager Beasley provided to the Board about the improvements needed at the WWTP. There is one addition to Exhibit A of the Employment Contract that Manager Beasley will add regarding the addition of the WWTP status in the Quarterly Report. There was a motion to approve Resolutions 2023-49.

Motion: Jim McGannon

Seconded: Joshua Connors

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw presented his Attorney Report. He noted that with the inclusion of Cross Creek the District Boundary Map has changed. His office has submitted that changed Boundary to the State. The Transparency Notice was also filed with the State as required.

ACCOUNTANT REPORT

Thuy Dam presented the financial statements as of November 30, 2023. She explained the variance report to the new Board member. There was a discussion about whether to keep the Well Rehab Reserve as shown in the financial report. Any unplanned expenses for emergency repairs on the wells will come out of the Operating & Capital Reserve. There was a motion to remove the Well Rehab Reserve.

Motion: Joshua Connors

Seconded: Chuck Hinson

Vote: All Directors present voted in favor.

TREASURER REPORT

Treasurer Connors presented the Interim and Disbursement reports. There was a motion to approve the interim payments of \$846,851.54 and the current disbursements in the amount of \$1,284,507.26 for a total authorization of payments in the amount of \$2,131,358.80.

Motion: Josh Connors

Second: Jim McGannon

Vote: All Directors present voted in favor.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 8:07 PM.



WALT PARTRIDGE

DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY