

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Thursday May 18, 2023, the time and place of the meeting according to the posted notices. Present were Walter Partridge, Joshua Connors, Lisa Neal-Graves, and new Board member Rod Bergholm. Jim McGannon was absent and excused. Chairman Partridge opened the meeting at 6:00PM established that there was a quorum. Also, present was Heather Beasley, District Manager, Thuy Dam, District Accountant, Greg Livin from WIPFLI, and Joe Kinlaw, District Counsel. Mr. Kinlaw noted that the new Board members had taken their oath of offices prior to the start of the meeting.

DIRECTOR BUSINESS

Chairman Partridge stated the first order of business to be establishing the Board Officer positions.

Rod Bergholm made a motion to nominate Walter Partridge to serve as Board Chairman. Joshua Connors seconded the motion. There were no other nominates. Walter Partridge was recognized as the Board Chairman.

Joshua Connors made a motion to nominate Jim McGannon to serve as Board Secretary. Lisa Neal Graves seconded the motion. There were no other nominates. Jim McGannon was recognized as the Board Secretary.

Walter Partridge made a motion to nominate Joshua Connors to serve as Board Treasurer. Lisa Neal Graves seconded the motion. There were no other nominates. Joshua Connors was recognized as the Board Treasurer.

It is Chairman Partridge's turn to write the Board message for the June Newsletter.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Michael Schidlt, a resident of the District, was present but had no comments.

MINUTES OF THE APRIL 17, 2023 REGULAR BOARD MEETING

The minutes for the April 17, 2023 Regular Board meeting were approved as presented.

Motion: Joshua Connors

Seconded: Lisa Neal Graves

Vote: All Directors present voted in favor.

ITEMS FOR BOARD DISCUSSION OR ACTION

DISCUSSION OF FINAL DRAFT OF THE DROUGHT RESPONSE ACTION PLAN AND PUBLIC HEARING FOR THE PURPOSE OF SETTING RATES, TOLLS, FEES, OR PENALTIES IN CONNECTION WITH THE DROUGHT RESPONSE PLAN

At 6:08 PM Chairman Partridge opened a Public Hearing to gather comments related to the proposed revisions to the District's Schedule of Water and Sewer Rates and Other Fees. There were no comments from the Public. Seeing none, Chairman Partridge closed the Public Hearing at 6:08 PM. There was discussion from the Board about how the staff would enforce some of the drought stage responses. Manager Beasley explained the current plan for enforcing Mandatory Watering Restrictions that would take place in Drought State 3. There were no further questions, and the Board accepted the final draft of the Drought Action Plan.

RESOLUTION 2023-19 AMENDING THE DISTRICT'S WATER AND SEWER RATES AND OTHER FEES

Chairman Partridge noted that the only changes on the Rates and Fees exhibit were violations related to Drought Response actions.

A motion was made to approve Resolution 2023-19.

Motion: Walt Partridge

Seconded: Joshua Connors

Vote: All Directors present voted in favor.

RESOLUTION 2023-20 APPROVING A CONSTRUCTION CONTRACT WITH IRON WOMEN FOR THE REPLACEMENT OF POTABLE WATER PIPELINES ALONG HILLSIDE WAY

This item had a revision sent out to the Board members after it was published last week. The issue being that the Board had to consider approving the contract with Iron Woman for the entire contract price (including the County portion) instead of just the District's portion. There is a draft Intergovernmental Agreement (IGA) with Douglas County circulating, but the Board was not comfortable with the risk of contracting for an extra \$500k without an agreement in place.

A motion was made to appoint a committee of two Board members – Walter Partridge and Joshua Connors – to review, approve and enter an IGA with Douglas County in support of the construction contract with Iron Woman.

Motion: Lisa Neal Graves

Seconded: Rod Bergholm

Vote: All Directors present voted in favor.

A motion was made to approve Resolution 2023-20 approving an agreement with Iron Woman Construction per the stated resolution for an amount of \$2,328,243 with a staff managed contingency of \$182,157 for a total authorization of \$2,510,400 contingent upon a executed agreement with Douglas County committed to repaying the District for the County's portion of the construction contract in the amount of \$506,673.

Motion: Joshua Connors

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

DISCUSSION REGARDING THE DRAFT OF THE 2022 DISTRICT AUDIT

Greg Livin from WIPFLI presented the final draft of the Audit Report to the Board. He reviewed the Auditors Independent report and let the Board know that it was a clean audit with no deficiencies. A motion was made to accept the 2022 District Audit and direct WIPFLI and CliftonLarsonAllen to finalize the report and file it with the State by the statutory deadline.

Motion: Joshua Connors

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw presented his Attorney Report. Much of what he reported on is found in the Board packet. He let the Board know that he would be out of the office next week for vacation but that the IGA draft talked about previously would be sent out to the County and the Committee for review on Monday.

ACCOUNTANT REPORT

Thuy Dam from CliftonLarsonAllen presented the April 30, 2023 Financial Statements. There were no questions.

TREASURER REPORT

Treasurer Connors presented the Interim and Disbursement reports to the Board for approval. He made a motion to approve the interim payments of \$655,900.72 and the current disbursements in the amount of \$453,069.75 for a total authorization of payments in the amount of \$1,108,970.47.

Motion: Joshua Connors

Second: Walt Partridge

Vote: All Directors present voted in favor.

Manager Beasley presented some photos and videos of the damage to the Walker Reservoir construction site due to the recent storms. She let the Board know the project would need an extra 4-6 weeks to recover the site from the damage that happened.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:45 PM.



WALTER PARTRIDGE, BOARD CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEATHER W BEASLEY, ASSISTANT SECRETARY

