

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Monday April 17, 2023, the time and place of the meeting according to the posted notices. Present were Board Chairman Walter Partridge, Treasurer Franklin, Secretary Jim McGannon, and Joshua Connors. Lisa Neal Graves was absent. Chairman Partridge opened the meeting at 6:00PM established that there was a quorum. Also, present was Heather Beasley, District Manager, Kathryn Gienger, District staff member and Joe Kinlaw, District Counsel.

DIRECTOR BUSINESS

Secretary McGannon started with appreciation to Manager Beasley for compiling costs associated with getting tablets for the Board members. He is not in favor of getting tablets if it is as expensive as manager Beasley proposed. He will investigate other options and will present ideas to the Board again later.

Director Connors let the Board know that he assisted Treasurer Franklin review the Interim and Disbursement payments for March and will be ready to go in May to perform the Treasurer duties.

Chairman Partridge thanked Terry Franklin for his service and commended him on a job well done as Treasurer. The other Board members also thanked Terry for his service.

As it would be Terry Franklin's last meeting as a member of the Board, he thanked the others for the opportunity and the great learning experience.

It is Secretary McGannon's turn to write the Board message for the May Newsletter.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chuck Hinson, a resident of the District, was present but had no comments.

MINUTES OF THE MARCH 16, 2023 REGULAR BOARD MEETING

The minutes for the March 16, 2023 Regular Board meeting were approved as with one correction to the spelling of Joshua Connors' name.

Motion: Joshua Connors

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ITEMS FOR BOARD DISCUSSION OR ACTION



RESOLUTION 2023-15 APPROVING A PETITION FOR INCLUSION FOR CROSS CREEK DEVELOPMENT

Chairman Partridge had some questions with the details of the agreement. Manager Beasley confirmed that the comments from last month from the Board were incorporated into this month's version of the agreements. Secretary McGannon wanted to clarify that the Renewable Water Resource Fee that is being paid for the 30% of the development's demands would be refundable to the developer once the groundwater rights are decreed.

Secretary McGannon requested that in the future the Board discuss the current policy of limiting turf grass to a maximum of 6,000 square feet per lot.

A motion was made to approve Resolution 2023-15.

Motion: Jim McGannon

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

RESOLUTION 2023-16 APPROVING AN INCLUSION AGREEMENT AND DEVELOPER SERVICE AGREEMENT FOR CROSS CREEK DEVELOPMENT

A motion was made to approve Resolution 2023-16.

Motion: Walter Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

RESOLUTION 2023-17 RATIFYING AN AGREEMENT WITH SINGLETREE EQUESTRIAN, LLC

A motion was made to approve Resolution 2023-17.

Motion: Jim McGannon

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

RESOLUTION 2023-18 APPROVING AN EASEMENT DEED AND AGREEMENT WITH CORE ELECTRIC COOPERATIVE

This will give a specific easement to CORE Electric Cooperative for the Automatic Throwover Switch that was recently installed to Pump Station 1. A motion was made to approve Resolution 2023-18.

Motion: Joshua Connors

Seconded: Terry Franklin

Vote: All Directors present voted in favor

DISCUSSION REGARDING DROUGHT RESPONSE ACTION PLAN

Kathryn Gienger, District Water Resources Manager, presented the draft of the Drought Response Action Plan to the Board. She let them know that the plan is to gather comments from the Board and have one more discussion with the Task Force before the Public Hearing scheduled in May.

The Board offered several comments to clarify some of the actions in the Plan. Specifically, the Board asked for a summary table of the response actions and impacts to customers, and to show at what stage the penalties would begin. The Board also directed staff to change the 2nd offense amount from \$50 to \$75. Manager Beasley will update that and repost the proposed Rates and Fees sheet on the website.

Treasurer Franklin believes that the District should create and approve each year a Drought Specific Rate structure. That way there wouldn't be the timing issues of implementing a new rate structure in the middle of the year. He also would like to see any revenue resulting from penalties or a drought-specific rate structure separated from the general fund and used to fund more water efficiency activities for customers.

ATTORNEY REPORT

Mr. Kinlaw presented his Attorney Report and let the Board know that all notices for the Public Hearing in May were published. Director Connors asked Mr. Kinlaw why the elections for CORE Electric and the Pinery WWD were different. Mr. Kinlaw provided an explanation. He then let the Board know that because Douglas County is no longer part of the Tri-County Health department, Section 2 of the District's Rules and Regulations will need to be revised as soon as possible. Mr. Kinlaw and Manager Beasley will work together to resolve this problem.

ACCOUNTANT REPORT

Thuy Dam from CliftonLarsonAllen was not present to discuss the March 31, 2023 Financial Statements. There was a question about what appeared to be a mistake on the Non-operating sewer expenses line item in the Financial Statements. Manager Beasley will discuss this with CliftonLarsonAllen.

TREASURER REPORT

Treasurer Franklin presented the Interim and Disbursement reports to the Board for approval. He made a motion to approve the interim payments of \$416,890.18 and the current disbursements in the amount of \$114,968.53 for a total authorization of payments in the amount of \$531,858.71.

Motion: Terry Franklin

Second: Joshua Connors

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley presented the Quarterly Managers Memo. There were some questions from the Board about some of the capital projects. Manager Beasley pointed out that the EyeOnWater retrofits are almost complete and soon an aggressive customer outreach program will begin.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:38 PM.



WALTER PARTRIDGE, BOARD CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT



ATTEST:
HEATHER BEASLEY, ASSISTANT SECRETARY

