

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Thursday December 15, 2022, the time and place of the meeting according to the posted notices. Present were Board Chairman Walt Partridge, Treasurer Franklin, Secretary Jim McGannon, and Joshua Connors. Lisa Neal-Graves was not present. Chairman Partridge opened the meeting at 6:00PM established that there was a quorum. Also, present was Heather Beasley, District Manager and Joe Kinlaw, District Counsel.

DIRECTOR BUSINESS

Secretary McGannon complimented staff on a great year-end function. He was able to talk with all the new employees. He expressed a desire to get a tour of the Wastewater Treatment Plant once the weather got warmer. Director Connors would also like to attend the tour.

Chairman Partridge asked about the status of the fraud investigation and if there has been resolution on the CORE Electric cost increases. Manager Beasley explained there has been no progress on the fraud case and that staff has developed another equally functional option with CORE that will save us about \$200,000. The District has already paid approximately \$387,500 for the project this year but will see the \$200,000 refund in 2023. Chairman Partridge let the Board know that Director Neal-Graves would be responsible for the newsletter in January.

Secretary McGannon asked questions about the timing of the District election in 2023. Joe Kinlaw let him know, generally, some of the timelines but let Mr. McGannon know that we would be passing a resolution in January with all of the details.

Treasurer Franklin let the Board know that he would not be running for another term in this next election.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Kelly Tischler, co owner of Littleton Equine Medical Center and new co owner of the Colorado Horse Park property talked about his plans for the property. Mr. Tischler has been working with staff to bring the property up to the District standards. He is not prepared tonight, but in the future will be coming back to the Board to ask for some help. The Board thanked him for coming and looks forward to the next time he will visit.

Michael Schildt, resident of the District was also present but had no comments.

MINUTES OF THE NOVEMBER 17, 2022 REGULAR BOARD MEETING

The minutes for the November 17, 2022 Regular Board meeting were approved as presented.

Motion: Jim McGannon

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ITEMS FOR BOARD DISCUSSION OR ACTION

PUBLIC HEARING REGARDING THE POTENTIAL REVISION TO DISTRICT WATER AND WASTEWATER RATES AND FEES AND TAP FEES IN 2023

Chairman Partridge opened a Public Hearing regarding the potential revisions to the District water and wastewater rates and fees and tap fees in 2023 at 6:34 PM. Michael Schildt asked about the increase to the Tap Fees and for some more information about with the Potable Pipeline Replacement Project. Manager Beasley read to the Board a comment from John Estridge, resident of the District, received via email. He was not able to attend in person. Having no further public comments, the Public Hearing was closed at 6:38 PM. A motion was entered to approve **RESOLUTION 2022-45 SETTING RATES AND FEES FOR 2023** and **RESOLUTION 2022-46 SETTING TAP FEES FOR 2023**

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

PUBLIC HEARING FOR CONSIDERATION OF THE 2022 DISTRICT BUDGET

Chairman Partridge opened a Public Hearing at 6:39PM regarding the proposed 2023 District Budget. There were no comments from the Public. Hearing no further comments from the Public, Chairman Partridge closed the Public Hearing at 6:4PM. A motion was entered to approve **RESOLUTION 2022-47 TO ADOPT 2023 DISTRICT BUDGET, RESOLUTION 2022-48 TO APPROPRIATE SUMS OF MONEY, and RESOLUTION 2022-49 TO SET MILL LEVY**

Motion: Joshua Connors

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

RESOLUTION 2022- 50 APPROVING AN EMPLOYMENT CONTRACT BETWEEN THE DISTRICT AND HEATHER BEASLEY AS DISTRICT MANAGER

Manager Beasley explained that there were two changes to the contract since the version included in the Board packet. Secretary McGannon asked Manager Beasley to add some more detail to the Conservation Program Outreach goal and add that staff will use the Water Efficiency Task Force for recommendations as needed.

A motion was made to approve Resolution 2022-50.

Motion: Terry Franklin

Seconded: Joshua Connors

Vote: All Directors present voted in favor.

RESOLUTION 2022-51 APPROVING A LETTER OF ENGAGEMENT WITH FOLKESTAD FAZEKAS BARRICK & PATOUILLE, PC AS GENERAL COUNSEL

Manager Beasley told the Board again that she looked around for other firms that could propose on these services but ran into too many that had conflicts with pre-existing clients. The Board is happy with the service from Joe Kinlaw and would like to keep the relationship into the future. A motion was made to approve Resolution 2022-51.

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

RESOLUTION 2022-52 CONTINUING AN EVERGREEN AGREEMENT WITH CLIFTONLARSONALLEN FOR DISTRICT ACCOUNTING SERVICES

There were several questions on this contract and unease with the billing rate ranges included in the scope of work. Thuy Dam was not present to field the questions, so the contract was tabled until next month.

RESOLUTION 2022-53 APPROVING PROFESSIONAL SERVICES AGREEMENT WITH PERFORMANCE ENHANCEMENTS, INCORPORATED

Last year staff made a change from its IT consultant to PEI, they have performed great work this year at a lower cost than the consultant previously contracted. A motion was made to approve Resolution 2022-53.

Motion: Joshua Connors

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw presented the Attorney Report. There was a discussion about a request by the Pinery Glen Homeowners Association to use the District board room for its HOA meetings. Joe has been looking into it and is not comfortable with the idea due to safety concerns. He stated that providing these types of services to the community is not part of the District service charter. Chairman Partridge would like to continue the discussion next month and believes that we should make every effort to offer this to the community.

ACCOUNTANT REPORT

There was no discussion about the Financial Statements included in the Board packet.

TREASURER REPORT

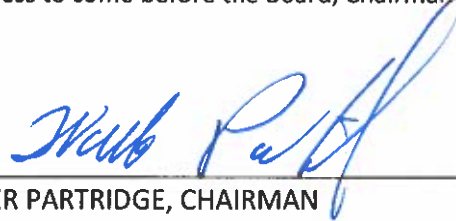
Treasurer Franklin presented the Interim and Disbursement reports to the Board for approval. He made a motion to approve the interim payments of \$847,836.02 and the current disbursements in the amount of \$122,221.60 for a total authorization of payments in the amount of \$980,057.62.

Motion: Terry Franklin

Second: Joshua Connors

Vote: All Directors present voted in favor.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:11 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY