

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday September 15, 2022, the time and place of the meeting according to the posted notices. Present were District Board Treasurer Terry Franklin, and Board Members Joshua Conners and Lisa Neal-Graves. Chairman Partridge and Secretary McGannon were not present and excused. Treasurer Franklin opened the meeting at 6:00PM established that there was a quorum. Also, present was Heather Beasley, District Manager and Joe Kinlaw, District Counsel.

**DIRECTOR BUSINESS**

There was discussion about who would need to write the article for next month and it was decided that it is Jim McGannon's turn.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

There was no public present.

**MINUTES OF THE AUGUST 17, 2022 REGULAR BOARD MEETING**

The minutes for the August 17, 2022 Regular Board meeting were approved with revisions. There was a typo in the first paragraph under Director's business and a revision to show that Director McGannon was in favor of a secondary way to join the monthly Board meetings.

**Motion:** Joshua Conners

**Seconded:** Lisa Neal-Graves

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION AND/OR DISCUSSION**

**RESOLUTION 2022- 27 APPROVING THE REVISED EMPLOYEE HANDBOOK**

Manager Beasley let the Board know that nothing has changed from last month and the only thing that remains undefined is the date of when the Board will consider opting in or out of the Colorado FMLI. Manager Beasley let them know that she would be bring that to the Board in October. A motion was made to approve the Resolution 2022-27 approving the revised District Employee Handbook.

**Motion:** Joshua Conners

**Seconded:** Lisa Neal-Graves

**Vote:** All Directors present voted in favor.

**RESOLUTION 2022-28 APPROVING AN AGREEMENT WITH APEX PAVEMENT SOLUTIONS, LLC FOR DISTRICT OFFICE PARKING IMPROVEMENTS**

This contract is for some improvements to the parking lot to add more employee parking and fix some crumbling curb. Director Neal-Graves questioned whether this was a good price for the improvements. Manger Beasley assured her that this is a fair price. Treasurer Franklin agreed. A motion was made to approve the Resolution 2022-28 approving an agreement with Apex Solutions, LLC for District Office Parking Improvements.

**Motion:** Terry Franklin

**Seconded:** Joshua Connors

**Vote:** All Directors present voted in favor.

**RESOLUTION 2022-29 APPROVING AN AGREEMENT WITH HYDRO RESOURCES – ROCKY MOUNTAIN, INC. FOR THE WELL A-6 AND WELL L PUMP INSTALLATION PROJECT**

Manger Beasley informed the Board about the events of the bid opening and how she believed this to be a fair price. She also let them know that the cost for electrical equipment doubled since the Engineer’s estimate from 6 months ago. A motion was made to approve the Resolution 2022-29 approving an agreement with Hydro Resources – Rocky Mountain Inc for the Well A-6 and Well L pump installation.

**Motion:** Lisa Neal-Graves

**Seconded:** Joshua Connors

**Vote:** All Directors present voted in favor.

**RESOLUTION 2022-30 APPROVING AN AGREEMENT WITH HYDRO RESOURCES – ROCKY MOUNTAIN, INC. TO PERFORM SERVICES FOR INSPECTION AND REHABILITATION OF DISTRICT WELLS**

Manager Beasley explained some budget constraints impacting this project. There is enough money left in the budget for 2022 to pay all the monthly invoices for this project, yet not enough to cover the cost of the entire contract. Since this work is done in the winter it straddles two calendar year budgets. She let the Board know that if work progressed quickly and Hydro was able to complete more work in 2022 than was in the budget, the cost would be covered by the Well Rehabilitation Reserve fund that has close to \$400,000. A motion was made to approve the Resolution 2022-30 approving an agreement with Hydro Resources – Rocky Mountain Inc for the Well A-6 and Well L pump installation.

**Motion:** Joshua Connors

**Seconded:** Lisa Neal-Graves

**Vote:** All Directors present voted in favor.

**DISCUSSION REGARDING SECOND DRAFT OF THE 2023 DISTRICT BUDGET**

There was brief discussion about the memo and table included in the Board packet. Manager Beasley explained that the budget for the Walker Reservoir project would be changing a bit because the \$1.5 million held in escrow with the Cherry Creek Project Water Authority. Also, costs for construction has increased dramatically and Manager Beasley anticipates some changes in the capital projects. Treasurer Franklin asked that the capital projects descriptions also include a total project timeline and total project cost instead of only information about each budget year. Manger Beasley let the Board know that next month she would be introducing the proposed revisions to the rates and fees and tap fees, along comparisons of the District with surrounding water providers.

**ATTORNEY REPORT**

Mr. Kinlaw presented the Attorney Report and confirmed that the notices for the changes in the meeting dates had been taken care of. There were no further questions.

**ACCOUNTANT REPORT**

There were no questions about the financial statements included in the Board packet. Thuy Dam from CliftonLarsonAllen will be at the Board meeting in October.

**TREASURER REPORT**

Treasurer Franklin presented the District's August 2022 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$390,645.96 and the current disbursements in the amount of \$392,314.94 for a total authorization of payments in the amount of \$782,960.90.

Motion: Terry Franklin

Second: Joshua Conners

Vote: All Directors present voted in favor.

There being no additional business to come before the Board, Treasurer Franklin adjourned the meeting at 7:36 PM.



TERRY FRANKLIN, TREASURER

DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:

  
HEATHER BEASLEY, ASSISTANT SECRETARY

