

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday October 20, 2022, the time and place of the meeting according to the posted notices. Present were Board Chairman Walt Partridge, Secretary Jim McGannon, and Lisa Neal-Graves. Treasurer Franklin and Joshua Connors were not present and excused. Chairman Partridge opened the meeting at 6:00PM established that there was a quorum. Also, present was Heather Beasley, District Manager and Joe Kinlaw, District Counsel.

DIRECTOR BUSINESS

Chairman Partridge let the Board know that it was time to review Manager Beasley's employment contract. It will be on the agenda for next month because there were some Board members missing. Manager Beasley will put together a draft of District goals for 2023 ahead of the discussion. Director Neal-Graves had questions about the details of Manager Beasley's contract. Joe Kinlaw will send her a copy of the current contract for her to review.

Chairman Partridge also asked for Manager Beasley to issue a Request for Proposal for legal services and accounting services.

Treasurer Franklin left notes for Chairman Partridge on the contents of the Board packet. He also wanted to commend the staff at the District for a swift response during emergency repairs and the restoration completed in a timely manner.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There was no public present.

MINUTES OF THE SEPTEMBER 15, 2022 REGULAR BOARD MEETING

The minutes for the September 15, 2022 Regular Board meeting were approved as presented.

Motion: Jim McGannon

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

CONSENT AGENDA

RESOLUTION 2022-31 APPROVING AN EASEMENT AGREEMENT WITH CS ARCVIS V, LLC FOR WELL L PIPELINE

RESOLUTION 2022-32 APPROVING AN EASEMENT AGREEMENT WITH PINERY WEST METRO DISTRICT 2

RESOLUTION 2022-33 APPROVING AN TEMPORARY CONSTRUCTION EASEMENT AGREEMENT WITH PINERY WEST METRO DISTRICT 2

RESOLUTION 2022-34 APPROVING AN EASEMENT AGREEMENT WITH REATA SOUTH METRO DISTRICT FOR WELL A-6 PIPELINE EASEMENT

RESOLUTION 2022-35 APPROVING AN EASEMENT AGREEMENT WITH TF PINERY WEST, LP

RESOLUTION 2022-36 DESIGNATING KATHRYN GIENGER AS ALTERNATE REPRESENTATIVE ON THE CHERRY CREEK PROJECT WATER AUTHORITY BOARD OF DIRECTORS

A motion was made to approve Resolutions 2022-31, 2022-32, 2022-33, 2022-34, 2022-35, and 2022-36.

Motion: Jim McGannon

Seconded: Walt Partridge

Vote: All Directors present voted in favor.

ITEMS FOR BOARD DISCUSSION OR ACTION

RESOLUTION 2022- 37 APPROVING AN AGREEMENT WITH CORE ELECTRIC COOPERATIVE FOR CONSTRUCTION OF SECONDARY ELECTRICAL FEED TO PUMP STATION 1

The Board asked about the need for this back up power and if this is the only option. Manager Beasley explained why back up power is needed in some form and is a better option than a back-up generator. A motion was made to approve Resolution 2022-37.

Motion: Walt Partridge

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

RESOLUTION 2022-38 APPROVING AN AGREEMENT WITH LILLARD AND CLARK FOR REPAIRS TO RESERVOIR 3

This work will help fully seal the tank from outside conditions. A motion was made to approve Resolution 2022-38.

Motion: Jim McGannon

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

RESOLUTION 2022-39 OPTING OUT OF THE COLORADO FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) PROGRAM

Manger Beasley let the Board know that there was a notice sent out to the employees that the Board would be considering whether to opt in or out of the Colorado FAMLI program at this month's meeting. No comments were submitted by any employee and generally, staff wasn't interested in participating. Employees can still opt in if they choose to and Mr. Kinlaw let the Board know that the District will need to reconsider participating in this program every eight years.

Motion: Walt Partridge

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

DISCUSSION REGARDING DRAFT OF 2023 DISTRICT BUDGET

There was brief discussion about the memo and table included in the Board packet. There was a typo that will be corrected in the next version of the budget. The Board made a motion to set a Public Hearing for the public to voice any concerns about the 2023 District Budget or proposed changes to the 2023 Rates and Fees and 2023 Tap Fees. The Public Hearing will be held on December 15, 2022 during the Board's regular December Board meeting.

Motion: Walt Partridge

Seconded: Jim McGannon

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw presented the Attorney Report. There were no questions.

ACCOUNTANT REPORT

There were no questions about the financial statements included in the Board packet. Thuy Dam from CliftonLarsonAllen will be at the Board meeting in November.

TREASURER REPORT

Treasurer Franklin reviewed all the payables on the interim and disbursement report before the meeting and left notes for Chairman Partridge. Treasurer Franklin found everything to be in order. Chairman Partridge made a motion to approve the interim payments of \$727,095.73 and the current disbursements in the amount of \$521,840.74 for a total authorization of payments in the amount of \$1,248,936.47.

Motion: Walt Partridge

Second: Lisa Neal-Graves

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley presented the Quarterly Manager Report and reported on the progress of the District's capital projects and WISE project.

There being no additional business to come before the Board, Treasurer Franklin adjourned the meeting at 6:55 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEATHER BEASLEY, ASSISTANT SECRETARY