

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday May 18, 2022, the time and place of the meeting according to the posted notices. Present were District Board Chairman Walt Partridge, and Board Members Jim McGannon, Terry Franklin, and Joshua Connors. Lisa Neal-Graves was not able to attend. Chairman Partridge opened the meeting at 6:00PM established that there was a quorum. Also, present was Heather Beasley, District Manager, and Joe Kinlaw, District Counsel, and Thuy Dam and Curtis Bourgoquin, from CliftonLarsonAllen, District Accountant.

**DIRECTOR BUSINESS**

**Oath of Office**

Joe Kinlaw administered the Oath of Office for Joshua Connors and Jim McGannon. Lisa Neal-Graves was not present so she will need to schedule a time to have that done before the next Board meeting.

**Officer Elections**

Nominations were accepted for Board Chairman. A motion was made by Jim McGannon to nominate Walt Partridge to serve as Chairman. The motion was seconded by Terry Franklin. All Directors present voted in favor.

Nominations were accepted for Board Secretary. A motion was made by Walt Partridge to nominate Jim McGannon to serve as Secretary. The motion was seconded by Terry Franklin. All Directors present voted in favor.

Nominations were accepted for Board Treasurer. A motion was made by Josh Connors to nominate Terry Franklin to serve as Treasurer. The motion was seconded by Jim McGannon. All Directors present voted in favor.

Chairman Partridge asked to revise the agenda to include Resolution 2022-19 for the Partial Vacation of an Easement. He also asked for Secretary McGannon to write the next article for the newsletter.

Secretary McGannon wanted to express his appreciation for being on the Board and learning lots of new things and getting to work with such a great Board and staff.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

No public was present.

**MINUTES OF THE APRIL 20, 2022 REGULAR BOARD MEETING**

The minutes for the April 20, 2022 Regular Board meeting were approved with one correction, Walt Partridge was mistakenly referred to as Board Secretary.

**Motion:** Joshua Connors

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

## ITEMS FOR BOARD ACTION AND/OR DISCUSSION

### **RESOLUTION 2022-16 APPROVING AN AGREEMENT WITH GLACIER CONSTRUCTION CO, INC. FOR RESERVOIR 8B**

Secretary McGannon asked if it would be appropriate to rebid the project since there was only one bidder. Manager Beasley explained that the bid was reasonable and that the District has worked with Glacier in the past on the construction of Reservoir 2B with good results. The most likely result of rebidding would be an increase in cost.

**Motion:** Jim McGannon

**Seconded:** Joshua Connors

**Vote:** All Directors present voted in favor.

### **RESOLUTION 2022-17 APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF CASTLE ROCK (CHERRY CREEK PROJECT WATER AUTHORITY WATER DELIVERY AGREEMENT)**

Director Franklin had several concerns with the agreement as presented. Director Franklin would like to add that Castle Rock would be responsible for their share of capital cost of any future infrastructure necessary to deliver their water. Mr. Kinlaw explained that there was wording in the agreement that allowed the District to change the rates at anytime at the discretion of the Board. There is a typo that should be corrected and staff will work with Castle Rock to get that changed. Also, the rate analysis will be attached as an exhibit to the agreement.

**Motion:** Jim McGannon

**Seconded:** Joshua Connors

**Vote:** Three Directors voted in favor; Director Franklin voted against.

### **RESOLUTION 2022-18 APPROVING AN AGREEMENT WITH APEX PAVEMENT SOLUTIONS, LLC FOR THE WASTEWATER PLANT RESURFACING PROJECT**

**Motion:** Terry Franklin

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

### **RESOLUTION 2022-19 APPROVING A PARTIAL EASEMENT VACATION WITH REATA SOUTH METROPOLITAN DISTRICT**

This easement vacation is in the same area as the easement vacations from last month. These are the last ones needed.

**Motion:** Jim McGannon

**Seconded:** Joshua Connors

**Vote:** All Directors present voted in favor.

### **DISCUSSION REGARDING THE 2021 DISTRICT AUDIT**

Greg Livin from Wipfli joined the Board meeting via Zoom and walked the Board through a high-level review of the audit process. Greg stated that WIPFLI found no deficiencies and that it is a Clean Audit. There were various small revisions asked for by the Board members to the 2021 Financial Statement. CLA will make those requested revisions.

A motion was made to approve the 2021 District Audit with the noted revisions and to direct WIPFLI to work with CLA to submit it to the State Auditor by the statutory deadline.

**Motion:** Josh Connors

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

**BOARD WORKSHOP – WATER RESOURCES MASTER PLAN**

Sarah Dominick, from Hazen and Sawyer, was at the meeting to present a Board Workshop regarding the work that has been done for the Water Resources Master Plan so far. The draft of the Water Resources Master Plan will be delivered to the Board members for their review. The draft will also be posted online and presented to the Water Efficiency Task Force for public comments. The plan is to present the final draft for consideration at the regular June Board meeting.

**ATTORNEY REPORT**

Mr. Kinlaw presented the Attorney Report. There were no other questions.

**ACCOUNTANT REPORT**

Thuy Dam from CliftonLarsonAllen was present to discuss the April 2022 Financial Statements. CLA made the requested wording changes on the Variance Report.

**TREASURER REPORT**

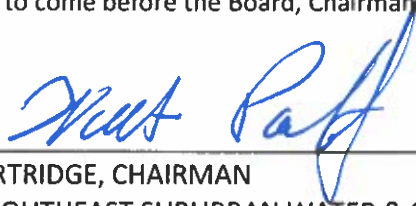
Treasurer Franklin presented the District’s April 2022 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$634,263.77 and the current disbursements in the amount of \$348,314.95 for a total authorization of payments in the amount of \$982,578.72.

**Motion:** Terry Franklin

**Second:** Josh Connors

**Vote:** All Directors present voted in favor.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 8:19 PM.



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WALT PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



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JIM MCGANNON, SECRETARY