

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday January 19, 2022, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were District Board Chairman Walt Partridge, and Board Members Terry Franklin, Lisa Neal-Graves, Joshua Connors and Jim McGannon. Chairman Partridge established that there was a quorum, opened the meeting at 6:00 PM and introduced each of the Board members to the public in attendance. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel and Rod Bergholm, District staff. Public present at this meeting were:

- Matt Erculiani
- Michael Schildt
- Alice Ramsey

DIRECTOR BUSINESS

Chairman Partridge started the meeting by welcoming Josh Connors to the Board. Next, he asked Director Franklin to write the next newsletter article. Then Chairman Partridge asked staff to post the Board packets on the website prior to the Board meetings so that the public may view them. He also asked staff to investigate a bid for proposals for Accounting Services and General Counsel services so that we can access the market for those services.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Matthew Erculiani, a resident of the District, let Manager Beasley know that CRS referred on the agenda and in the Board packet refers to Community Resource Services rather than Colorado Resource Services.

MINUTES OF THE DECEMBER 15, 2021 REGULAR BOARD MEETING

The minutes for the December 15, 2021 Regular Board meeting were approved with one revision - the reason why Jim McGannon wrote the newsletter article instead of Director Neal-Graves.

Motion: Lisa Neal-Graves

Seconded: Jim McGannon

Vote: All Directors present voted in favor.

CONSENT AGENDA

RESOLUTION 2022-01 APPROVING AN ENGAGEMENT LETTER WITH BURNS FIGA WILL FOR WATER RESOURCES SPECIAL COUNSEL

RESOLUTION 2022-02 APPROVING AN AGREEMENT WITH LILLARD & CLARK FOR REPAIRS TO POTABLE WATER RESERVOIR NO. 6

RESOLUTION 2022-03 DESIGNATING THE POSTING LOCATION FOR 24-HOUR MEETING NOTICES

A motion was made to approve Resolutions 2022-01, 2022-02, and 2022-03.

Motion: Walt partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION

PRESENTATION OF AND A PUBLIC HEARING FOR THE FINAL DRAFT OF THE DROUGHT RESPONSE PLAN

Chairman Partridge opened a Public Hearing to gather comments from the public regarding the District Drought Response Plan at 6:11 PM. Michael Schildt asked the Board if the Plan is something that is required by the State or is something that the District is doing on its own. Chairman Partridge responded that this is something that the District is choosing to do on its own to be prudent considering the State continues to go through droughts. There were no further comments from the public and the Public Hearing was closed at 6:14 PM.

Secretary McGannon let the Board know that the Water Efficiency Task Force did not have enough time to put together a formal recommendation. He requested the Task Force have another month to review. Director Neal-Graves agreed and asked to table the decision by the Board until February. Chairman Partridge made a motion to continue the Public Hearing until the February Regular Board Meeting on February 16, 2022 at 6:00 PM. The motion was seconded by Director Franklin. All Directors present voted in favor.

RESOLUTION 2022-04 APPROVING PROFESSIONAL SERVICES AGREEMENT WITH HYDRO RESOURCES FOR THE WELL REHAB PROGRAM

A motion was made to approve Resolutions 2022-04.

Motion: Jim McGannon

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

RESOLUTION 2022-05 APPROVING A CHANGE ORDER WITH JENKINS SERVICES INC. FOR THE DISTRICT OFFICE UPGRADE PROJECT

Director McGannon asked why a deduct was shown for the subfloor in the Change Order. Manager Beasley explained that the original bid included the installation of a subfloor for the Old Schoolhouse building. Since investigating the structure, the design needed to change and so there is a deduct of the original designed subfloor and then the cost for the newly designed subfloor.

A motion was made to approve Resolutions 2022-05.

Motion: Terry Franklin

Seconded: Josh Connors

Vote: All Directors present voted in favor.

RESOLUTION 2022-06 APPROVING AN AGREEMENT WITH COLORADO RESOURCE SERVICES OF COLORADO FOR ELECTION SERVICES

Manager Beasley confirmed that Community Resource Service is the same company that has handled our elections the past few times. Also, this year it will be a Mail-In Ballot election again. Director Neal-Graves asked Mr. Kinlaw why the District does not use the Douglas County Clerk's office to run the election. Mr. Kinlaw didn't know right away and committed to look into it and get back to the Board with the answer. By State Statute, Special Districts hold regular elections in May of odd years.

A motion was made to approve Resolutions 2022-06.

Motion: Jim McGannon

Seconded: Josh Connors

Vote: All Directors present voted in favor.

RESOLUTION 2022-07 CONCERNING A REGULAR ELECTION TO BE HELD MAY 3, 2022

A motion was made to approve Resolutions 2022-07.

Motion: Walt Partridge

Seconded: Jim McGannon

Vote: All Directors present voted in favor.

RESOLUTION 2022-08 APPROVING AN AGREEMENT WITH HAZEN AND SAWER FOR PROFESSIONAL SERVICES RELATED TO THE WATER RESOURCES MASTER PLAN

Secretary McGannon asked what Hazen's role in this project would be. Manager Beasley explained that they would be the firm compiling and analyzing the data, making recommendations about future Capital Improvement Projects and writing the report. Hazen will be in frequent communication with Manager Beasley as the Plan develops.

A motion was made to approve Resolutions 2022-08.

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw presented the Attorney Report for January. He also reminded the Board about Colorado's Sunshine Act and some ethics rules for being a Board Member.

ACCOUNTANT REPORT

No Accountant Report was included in the January Board Packet because the District is in the process of closing the books on 2021.

TREASURER REPORT

Treasurer Franklin presented the District's December 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$517,493.73 and the current disbursements in the amount of \$349,170.86 for a total authorization of payments in the amount of \$866,664.59

Motion: Terry Franklin

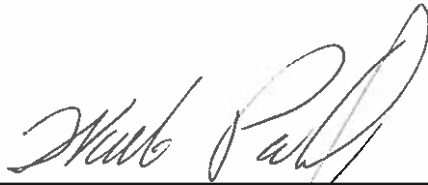
Second: Walt Partridge

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley presented the Quarterly Manager's Memo. She fielded some questions regarding the WISE project and the details of the Minimum Deliveries and "Take-or-Pay" amounts that are outline in the Water Delivery Agreement.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:05 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY