

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday October 20, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were District Board Members Terry Franklin, Steve Tinnes, Kenneth Smith, and Jim McGannon. Chairman Partridge's absence was excused, and Secretary McGannon chaired the meeting in his absence. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Allison Slife of CliftonLarsonAllen. Secretary McGannon established a quorum and opened the regular meeting at 6:00 PM.

DIRECTOR BUSINESS

Secretary McGannon explained that Chairman Partridge is absent and that he was asked by the Chairman to run the meeting.

Director Smith let the Board know that tonight would be his last meeting. He is moving out of the District and resigned from the Board effective at the end of the current meeting.

Director Tinnes agreed to write the next newsletter article. He asked about salaries for the employees and manager Beasley committed to sending a table of employee salaries to the Board for review.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Alice Ramsey and Matthew Ercuilani, residents of the Pinery, attended the meeting. Alice asked if anyone from the District knew why a boat was recently spotted on Bingham Lake. Manager Beasley did not have any information about that but thought it probably had to do with the relocation of the fish from Walker Reservoir to Bingham Lake. Matthew Ercuilani asked about the difference between inclusion and normal development inside the District. Mr. Kinlaw explained the differences.

MINUTES OF THE SEPTEMBER 15, 2021 REGULAR BOARD MEETING

The minutes for the September 15, 2021 Regular Board meeting were approved with two revisions (adding last names to the residents that were in attendance).

Motion: Terry Franklin

Seconded: Ken Smith

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION

RESOLUTION 2021-28 APPROVING AN AGREEMENT WITH 53 CORPORATION, LLC FOR PRELIMINARY GRADING AT THE FUTURE WELL A-6 SITE

This grading will allow the District to construct the Well A-6 and temporarily store materials associated with the construction. Well drilling is scheduled to begin late 2021.

A motion was entered to approve Resolution 2021-28.

Motion: Steve Tinnes

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

RESOLUTION 2021-29 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH FARNSWORTH GROUP, INC. FOR DISTRICTWIDE CONSTRUCTION OBSERVATION SERVICES

The District's only construction inspector will be out sick for 8 weeks. Farnsworth will provide an employee to conduct construction inspections in the interim.

A motion was entered to approve Resolution 2021-29.

Motion: Terry Franklin

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

RESOLUTION 2021-30 REPEALING AND REPLACING PARTS I AND III OF THE DISTRICT'S RULES AND REGULATIONS

The Board reviewed all the proposed revisions to the Rules and Regulations at the September meeting. There have been no changes since that version. Treasurer Tinnes thanked Mr. Kinlaw for all of the effort put into the revisions.

A motion was entered to approve Resolution 2021-30.

Motion: Jim McGannon

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

DISCUSSION REGARDING THE PROPOSED REVISIONS TO DISTRICT WATER AND SEWER RATES AND FEES

Manager Beasley presented the proposed revisions to the water and sewer rates and fees. Also discussed were projected impacts to customer bills and comparisons of average bills in the Pinery versus surrounding districts. There were no other questions.

DISCUSSION REGARDING FINAL DRAFT OF THE 2022 DISTRICT BUDGET

Manager Beasley presented the final draft of the 2022 District Budget. There were not many changes from the previous version. Treasurer Tinnes had some questions regarding employee costs in 2022 compared to 2021. Manager Beasley committed to look into those and get back to Treasurer Tinnes about it.

ATTORNEY REPORT

Mr. Kinlaw explained that he was successful in negotiating acceptable changes to the OfficeScapes agreement. There were no further questions from the Board.



ACCOUNTANT REPORT

Allison Slife presented the September 2021 financial statements. There were no questions about the financial statements. There was discussion about the possibility of the District using credit cards that build rewards. Ms. Slife listed some pros and cons to that idea off the top of her head. Manager Beasley and Thuy Dam will investigate it further and give a formal recommendation to the Board next month.

TREASURER REPORT

Treasurer Tinnes presented the District's September 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$481,681.49 and the current disbursements in the amount of \$149,543.95.

Motion: Steve Tinnes

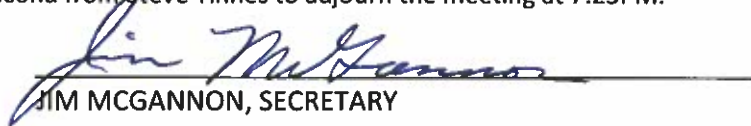
Second: Terry Franklin

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley discussed the quarterly report included in this month's Board packet.

Secretary McGannon told the Board that the vacancy left by Mr. Smith would be discussed at the next Board meeting. There being no additional business to come before the Board, there was a motion by Jim McGannon, with a second from Steve Tinnes to adjourn the meeting at 7:25PM.



JIM MCGANNON, SECRETARY
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEATHER BEASLEY, ASSISTANT SECRETARY