

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday November 17, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were District Board Chairman Walt Partridge, and Board Members Terry Franklin, Steve Tinnes, and Jim McGannon. Chairman Partridge established that there was a quorum, opened the meeting at 6:00 PM and introduced each of the Board members to the public in attendance. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Thuy Dam of CliftonLarsonAllen. Public present at this meeting were:

- Alice Ramsey
- Michael Schildt
- Matt Erculiani
- Lia Neal-Graves
- Bruce Kelly

DIRECTOR BUSINESS

Chairman Partridge let the Board know that he would be writing the article for the next newsletter. He also asked Manager Beasley to put dates on each of the pages in the Board packet in the future.

Director Tinnes asked the Board if it would make sense to only have the accountant attend quarterly. Chairman Partridge agreed to begin that schedule in the new year. The rest of the Board agreed.

Secretary McGannon would like to give the members of the Water Efficiency Task Force an opportunity to contribute articles to the District Newsletter. The Board agreed to add that to the newsletter next year and Secretary McGannon will coordinate with Manger Beasley on the schedule.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Michael Schildt, a resident of the District asked for an update on the EyeOnWater project. Chairman Partridge explained there have been some delays due to supply chain issues. Manager Beasley added that the District should be receiving all of the equipment by Spring 2022 and the project should be complete by the end of 2022. Mr. Schildt asked to have an EyeOnWater installed at his house. Mr Schildt has more comments for the Public Hearing to be held a little bit later in the meeting. There were no other public comments.

MINUTES OF THE OCTOBER 20, 2021 REGULAR BOARD MEETING

The minutes for the October 20, 2021 Regular Board meeting were approved as presented.

Motion: Jim McGannon

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

CONSENT AGENDA

RESOLUTION 2021-31 APPROVING AN AGREEMENT WITH RESOURCE CENTRAL FOR 2022 CONSERVATION INCENTIVES

This agreement commits the District to a certain number of Garden in a Box packets and Slow the Flow audits for 2022. Director Franklin noted that the District does not spend too much money on Water Conservation efforts and would like the Water Efficiency Task Force to make a formal recommendation to the Board in January of any additional programs it would like to see implemented in the District. Manager Beasley said she would solicit recommendations from the Task Force. A motion was entered to approve the Consent Agenda and Resolution 2021-31.

Motion: Steve Tinnes

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION

DISCUSSION REGARDING FILLING THE VACANT BOARD OF DIRECTOR SEAT

Chairman Partridge opened the discussion by explaining that several people had expressed interest in serving on the Board in 2020 when Heidi Tackett resigned. The same pool of candidates was considered for the vacant seat. Chairman Partridge nominated Lisa Neal-Graves to be appointed to the vacant Board seat. Treasurer Tinnes nominated Sonya Eyre to be appointed. Chairman Partridge called for a vote. Three directors voted for Ms. Neal-Graves and one director voted for Ms. Eyre. Ms. Neal-Graves will be appointed to the vacant seat and the term will end in May 2022 with the next regular election.

PUBLIC HEARING REGARDING THE POTENTIAL REVISION TO DISTRICT WATER AND WASTEWATER RATES AND FEES AND TAP FEES IN 2022

Chairman Partidge opened a Public Hearing regarding the potential revisions to the District water and wastewater rates and fees and tap fees in 2022 at 6:28 PM. Bruce Kelly asked why the rates needed to increase. Manager Beasley explained that the Rates and Fees Study completed in 2020 anticipated a 3.5% increase to the water rates and the District is able to limit the increase to just 1%. Director McGannon went on to explain that the Rates and Fees Study was a public process and there is solid facts and data to support the increase and the rate structure. Director Tinnes commented that the real problem in the District is that too many customers have too much bluegrass. Matthew Erculiani explained that he is not opposed to the rate increase and cautioned that the Large Irrigators continue to be a large part of the water supply planning efforts.

Hearing no further comments from the Public, Chairman Partridge closed the Public Hearing at 6:48PM. A motion was entered to approve **RESOLUTION 2021-32 SETTING RATES AND FEES FOR 2022** and **RESOLUTION 2021-33 SETTING TAP FEES FOR 2022**

Motion: Walt Partridge

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

PUBLIC HEARING FOR CONSIDERATION OF THE 2022 DISTRICT BUDGET

Chairman Partidge opened a Public Hearing regarding the potential revisions to the District water and wastewater rates and fees and tap fees in 2022 at 6:49 PM. Michael Schildt had several questions

regarding the 2022 District Budget. Bruce Kelly asked about the purpose of the District Office renovation. Manager Beasley explained that it was to provide finished workspaces for staff who have been working for years in substandard spaces. Matthew Erculiani asked about some of the line items that appeared to have a large increase from 2021 to 2022. Hearing no further comments from the Public, Chairman Partridge closed the Public Hearing at 7:04PM.

A motion was entered to approve **RESOLUTION 2021-34 TO ADOPT 2022 DISTRICT BUDGET, RESOLUTION 2021-35 TO APPROPRIATE SUMS OF MONEY, and RESOLUTION 2021-36 TO SET MILL LEVY**

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

PRESENTATION OF FIRST DRAFT OF DROUGHT RESPONSE PLAN

Manager Beasley briefly presented the elements of the Drought Response plan to the Board. A motion was entered to hold a Public Hearing on January 19, 2022 at 6:00pm at the January Regular Board meeting to gather comments regarding the Plan.

Motion: Steve Tinnes

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw explained the process of swearing in the new Board member and that his office would take care of it before the next Board meeting. Not much else to report.

ACCOUNTANT REPORT

Thuy Dam presented the October 2021 financial statements. There were no questions about the financial statements. Thuy noted that she provided a letter with a recommendation about the idea of credit cards that build rewards for the District as requested.

TREASURER REPORT

Treasurer Tinnes presented the District's October 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$481,681.4744,487.57 and the current disbursements in the amount of \$215,175.56.

Motion: Steve Tinnes

Second: Terry Franklin

Vote: All Directors present voted in favor.

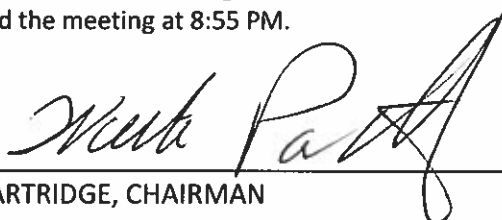
MANAGER REPORT

Manager Beasley discussed the memo included in this month's Board packet showing the status of her annual performance goals.

EXECUTIVE SESSION

At 7:43 PM, there was a motion to enter Executive Session pursuant to C.R.S. 24-6-402(4) (f) to discuss personnel matters relative to the District Manager's employment contract. All directors present voted in favor. Manager Beasley excused herself from the meeting.

A motion was made to exit the Executive Session at 8:50 PM. All directors present voted in favor of the motion. For the record, Mr. Kinlaw stated that no decisions were reached, and no formal action was taken by the board during Executive Session. There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 8:55 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY

