

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday December 15, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were District Board Chairman Walt Partridge, and Board Members Terry Franklin, Lisa Neal-Graves, and Jim McGannon. Chairman Partridge established that there was a quorum, opened the meeting at 6:00 PM and introduced each of the Board members to the public in attendance. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel. Public present at this meeting were:

- Alice Ramsey
- Matt Erculiani
- Joel Fox
- Joshua Connor

DIRECTOR BUSINESS

Chairman Partridge started the meeting by welcoming Lisa to the Board and let the other Board members and public that Steve Tinnes had resigned his position due to health reasons. Chairman Partridge thanked Steve for his many years of service. Next Chairman Partridge accepted nominations for the Treasurer position. Chairman Partridge nominated and made a motion to appoint Terry Franklin as Board Treasurer. The motion was seconded by Director McGannon and all directors present voted in favor.

Director Neal-Graves agreed to write the article for the upcoming newsletter.

Treasurer Franklin asked the Board to consider changing the threshold for determining the Wastewater monthly fee. He believes that because it has been so dry, many of the customers will end up in the highest tier because they have been watering their landscaping. Manager Beasley provided some comparisons of November 2021 usage to previous years. The rest of the Board agreed that it is too early to change the rates but that it is important to watch the situation and discuss again next month.

Secretary McGannon is going to write the next newsletter article instead of Director Neal-Graves so that he can write about winter watering as it relates to the wastewater rate.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Matthew Erculiani, a resident of the District, asked if the District staff had any detail on the project that Parker Water is working on and if Pinery is part of it. Manager Beasley confirmed that the Pinery is not a partner in Parker's project but she believes Castle Rock is partnering with Parker to bring water from the lower South Platte River back into Douglas County.

Alice Ramsey, also a resident of the District, asked for detail about the relief funds allotted to Douglas County for water and wastewater projects. Manager Beasley let the Board know that the Cherry Creek

Project Water Authority (Pinery is a member) has submitted a request for grant money for the Walker Reservoir project. Manager Beasley is not aware of any more of the details or timelines associated with the award of those funds.

MINUTES OF THE NOVEMBER 17, 2021 REGULAR BOARD MEETING

The minutes for the November 17, 2021 Regular Board meeting were approved with two revisions. First the addition of a request that the Water Efficiency Task Force to bring forth a recommendation regarding Water Conservation and second the interim payments dollar amount was incorrect.

Motion: Jim McGannon

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

CONSENT AGENDA

RESOLUTION 2021-37 APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE DISTRICT AND HEATHER BEASLEY AS DISTRICT MANAGER

RESOLUTION 2021-38 APPROVING 2022 ENGAGEMENT OF FOLKESTAD FAZEKAS BARRICK AND PATOUILLE FOR GENERAL COUNSEL LEGAL SERVICES

RESOLUTION 2021-39 APPROVING EVERGREEN CONTRACT WITH CLIFTONLARSONALLEN FOR ACCOUNTING SERVICES

RESOLUTION 2021-40 DESIGNATING TIME AND LOCATION OF REGULAR MEETINGS, SPECIAL MEETINGS; AND POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS FOR YEAR 2022

A motion was made to approve Resolutions 2021-37, 2021-38, 2021-39 and 2021-40.

Motion: Lisa Neal-Graves

Seconded: Jim McGannon

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION

DISCUSSION REGARDING FILLING THE VACANT BOARD OF DIRECTOR SEAT

Another director seat was vacated when Steve Tinnes resigned and needs to be filled. Secretary McGannon nominated Joshua Connors who has been active in the Water Efficiency Task Force meetings. There were no other nominations. A motion was made by Jim McGannon to appoint Joshua Connors to the vacant Director seat, the motion was seconded by Terry Franklin. All directors present voted in favor. Joe Kinlaw will see to it that Mr. Connors is sworn in before the next meeting.

RESOLUTION 2021-41 APPROVING AGREEMENT WITH PEI FOR DISTRICT IT SERVICES

This agreement will change vendors for the District's IT services that have been performed by Optimum Networking. Secretary McGannon asked if website support services were included, and Manager Beasley confirmed that those services are not included in this contract. Most of the maintenance on the website is handled by District staff. There was a motion to approve Resolution 2021-41.

Motion: Jim McGannon

Seconded: Lisa Neal-Graves

Vote: All Directors present voted in favor.

RESOLUTION 2021-42 APPROVING AN AGREEMENT WITH FARNSWORTH FOR DESIGN SERVICES RELATED TO WELL L

This well is scheduled to be online for the 2022 irrigation season. There was a motion entered to approve Resolution 2021-42.

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw explained that the bulk of his time was spent helping to negotiate the PEI agreement. He also explained that the terms of the Board members that were appointed will expire at the next regular election scheduled for May 2022.

ACCOUNTANT REPORT

There were no questions regarding the financial statements included in the Board packet.

TREASURER REPORT

Treasurer Franklin presented the District's November 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$716,873.64 and the current disbursements in the amount of \$43,879.92 for a total authorization of payments in the amount of \$760,753.56

Motion: Terry Franklin

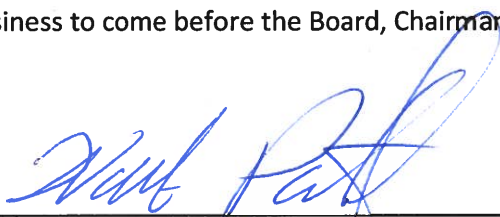
Second: Jim McGannon

Vote: All Directors present voted in favor.

MANAGER REPORT

There was no manager's report included this month.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 6:48 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY