

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday September 15, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were Chairman Walt Partridge, District Board Members Terry Franklin, Steve Tinnes, Kenneth Smith, and Jim McGannon. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Curtis Bourgouin of CliftonLarsonAllen, and Matthew, resident of the Pinery WWD. Chairman Partridge established a quorum and opened the regular meeting at 6:00 PM.

DIRECTOR BUSINESS

Chairman Partridge reminded Director Franklin that he will be responsible for the Newsletter article next month.

Treasurer Tinnes inquired about the fire escape route for the new office configuration. Manager Beasley assured the Board that the Douglas County Building Inspectors had reviewed that aspect of the plan and had approved it.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Alice and Matthew, residents of the Pinery, attended the meeting. Matthew didn't have any specific comments related to the agenda but was interested in hearing more about the District operations.

MINUTES OF THE AUGUST 18, 2021 REGULAR BOARD MEETING

The minutes for the August 18, 2021 Regular Board meeting were approved with no revisions.

Motion: Walt Partridge

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

CONSENT AGENDA

RESOLUTION 2021-24 APPROVING AN EASEMENT DEED AND AGREEMENT AND TEMPORARY CONSTRUCTION EASEMENT WITH REATA SOUTH METROPOLITAN DISTRICT FOR WELL A-6

This easement will allow the District to construct the Well A-6 and temporarily store materials associated with the construction. Secretary McGannon asked about the owner of the property and Manager Beasley confirmed that it is owned by the Reata South Metro District.

A motion was entered to approve Resolution 2020-24.

Motion: Steve Tinnes

Seconded: Ken Smith

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION

RESOLUTION 2021-25 APPROVING AN AGREEMENT WITH OFFICESCAPES FOR PURCHASE OF FURNITURE RELATED TO DISTRICT OFFICE UPGRADE PROJECT

This agreement will give authority to the District Manager to approve an agreement with OfficeScapes for new furniture related to the District Office Upgrade.

A motion was entered to approve Resolution 2020-25.

Motion: Walt Partridge

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

RESOLUTION 2021-26 APPROVING AN AGREEMENT WITH FARNSWORTH FOR FINAL SITE CIVIL DESIGN OF WELL A-6

This agreement will complete the consulting assistance necessary to install the new well.

A motion was entered to approve Resolution 2020-26. Secretary McGannon asked about a future need for additional wells in the Colorado Golf Club area. Manager Beasley explained that there are additional well sites in the area if needed, but that she doesn't plan to drill them anytime in the next 10 years.

Motion: Jim McGannon

Seconded: Ken Smith

Vote: All Directors present voted in favor.

RESOLUTION 2021-27 APPROVING A PARTICIPATION AGREEMENT FOR WALKER RESERVOIR

The agreement will bind the District to a pro rata share of construction costs (46.15%) related to Walker Reservoir. The other members of the PA are Town of Castle Rock, Inverness Water and Sanitation District and Cottonwood Water and Sanitation District. Secretary McGannon asked how reliance on Denver Basin Groundwater will be minimized through Walker Reservoir. Manager Beasley explained that by building Walker Reservoir, the District can store more renewable water which will reduce the reliance on Denver Basin Groundwater.

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

SECOND READING OF THE PROPOSED REVISIONS TO THE RULES AND REGULATIONS PART I AND PART III

The Board reviewed all the proposed revisions to the Rules and Regulations. Mr Kinlaw explained the changes to Attachment E. All agreed that these proposed changes were satisfactory. Mr. Kinlaw explained that he would ask the Board to formally approve the changes at the October Board meeting.

DISCUSSION REGARDING SECOND DRAFT OF THE 2022 DISTRICT BUDGET

Manager Beasley presented the second draft of the 2022 District Budget along with a detailed explanation of each line item in the Budget. There was some discussion about the table. The Board directed Manager Beasley to continue with the Budget as presented and to discuss possible loan principal payoff options next month. Manager Beasley also noted that she'd be presenting the proposed revisions to Rates and Fees to the Board next month.

There was a motion to set a Public Hearing to discuss the proposed 2022 District Budget, 2022 Water and Sewer Rates and Fees, and the 2022 Tap Fees for November 17th at 6:00 PM during the November Regular Board meeting.

Motion: Walt Partridge

Seconded: Ken Smith

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw explained there was not much to report for September except more detail about the OfficeScapes agreement. There were no further questions from the Board.

ACCOUNTANT REPORT

Curtis Bourgoquin presented the August 2021 financial statements. Secretary McGannon asked the Board if there was a way to track the revenue and expenditures of the Water Project Fee. Manager Beasley explained that it is tracked and shown on Page 3 of the monthly Exception Report. The Board decided that reporting was sufficient.

TREASURER REPORT

Treasurer Tinnes presented the District's August 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$388,111.82 and the current disbursements in the amount of \$2,062,525.88.

Motion: Steve Tinnes

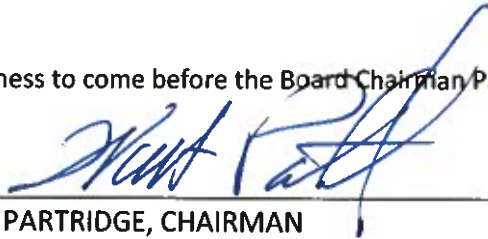
Second: Terry Franklin

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley discussed the monthly report included in this month's Board packet. Alice Ramsey let the Board know that she had a District sponsored sprinkler audit done and was pleased with the results and recommendations.

There being no additional business to come before the Board Chairman Partridge adjourned the meeting at 7:45 PM.



WALT PARTRIDGE, CHAIRMAN

DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY