

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday June 16, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were Chairman Walt Partridge, District Board Members Terry Franklin, Steve Tinnes, Kenneth Smith, and Jim McGannon. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Alison Slife of CliftonLarsonAllen

**DIRECTOR BUSINESS**

Chairman Partridge let Treasure Tinnes know that it was his turn to provide letter for monthly newsletter. Director Smith note that he was able to find and stop a leak because of the EyeOnWater technology on his meter.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

There was no public present.

**MINUTES OF THE MAY 19, 2021 REGULAR BOARD MEETING**

The minutes for the May 19, 2021 Regular Board meeting were approved with no revisions.

**Motion:** Jim McGannon

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

**CONSENT AGENDA**

**RESOLUTION 2021-17 APPROVING AN EASEMENT AGREEMENT WITH PINERY WEST METRO DISTRICT**

**RESOLUTION 2021-18 APPROVING AN EASEMENT AGREEMENT WITH REATA SOUTH METRO DISTRICT**

A motion was entered to approve Resolutions 2021-17 and 2021-18.

**Motion:** Walt Partridge

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

## **ITEMS FOR BOARD ACTION AND/OR DISCUSSION**

### **DISCUSSION REGARDING RESOLUTION 2020-13 SUSPENDING LATE FEES AND DISCONNECTION OF SERVICES**

In March 2020, the Board approved a resolution to prohibit service disconnection due to failure to pay and also to prohibit late/disconnection fees. This resolution coincided with the Governor's Executive Orders to restrict the actions mentioned above during the COVID-19 pandemic. This month the Board agreed it was time to rescind Resolution 20-13 and return back to "business as usual."

A motion was entered to rescind Resolution 2020-13 in its entirety.

**Motion:** Walt Partridge

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

### **ATTORNEY REPORT**

Mr. Kinlaw noted that he will be distributing a final draft of Rules and Regulations in the next month. Staff will also display a public notice for the Rules and Regulation on the website with the goal of getting the revised document approved at the August Board meeting.

### **ACCOUNTANT REPORT**

Allison Slife discussed the status of the loan payoffs. The District was not able to payoff one of the two loans discussed in May do to a refunding of that note several years ago. She then presented the May 2021 financial statements. There were no questions on the Financial Statements. A motion was made to modify the motion from May that directed Staff to payoff the 2005 CWRPDA Loan and the 2014 CWCW loans and to only pay off the CWCB 2014 Loan. There was discussion about paying of the 2015 CWRPDA loan but the Board agree to decide whether to pay that loan after understanding the 2022 District Budget.

**Motion:** Steve Tinnes

**Seconded:** Walt Partridge

**Vote:** All Directors present voted in favor.

### **TREASURER REPORT**

Treasurer Tinnes presented the District's May 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$3,860,023.65 (this includes the 2014 CWCB loan payoff) and the current disbursements in the amount of \$71,185.59.

**Motion:** Steve Tinnes

**Second:** Ken Smith

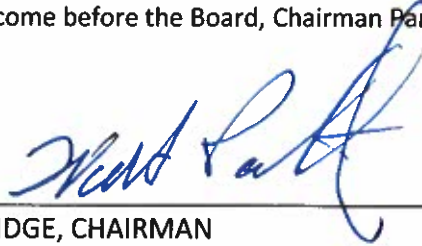
**Vote:** All Directors present voted in favor.

### **MANAGER REPORT**

Manager Beasley discussed the bids received for the District Office Upgrade project. Manager Beasley asked for the authority to negotiate a contract with JR Jenkins to keep the total project cost \$700,000 or below. Mr. Kinlaw let the Board know that we extensively publish to request for bids above and beyond what was required. He also explained that the District has the abilities to waive any irregularities in the bids. So, the District is certainly within its bounds by negotiating directly with one chosen contractor

before finalizing a contract. There was a motion to create a review committee comprised of two Board members (Steve Tinnes and Ken Smith) to review and approve the execution of a contraction contract. The motion was made by Treasurer Tinnes and seconded by Director Smith. All directors present voted in favor.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:00 PM.



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WALT PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



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JIM MCGANNON, SECRETARY