

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday July 21, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were Chairman Walt Partridge, District Board Members Terry Franklin, Steve Tinnes, Kenneth Smith, and Jim McGannon. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Thuy Dam of CliftonLarsonAllen, and Nancy Sammons, resident of the Pinery WWD and member of the Pinery Water Efficiency Task Force. Chairman Partridge established a quorum and opened the regular meeting at 6:00 PM.

Chairman Partridge informed the participant that he would change the order of the agenda and go directly to Board Action items, then the Attorney's report and then would go back up to the top of the agenda.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION

RESOLUTION 2021-19 APPROVING A CONTRACT WITH JENKINS SERVICES, INC. FOR THE OFFICE REMODEL 2021 PROJECT

Manager Beasley explained the hurdles the staff and contractor have had getting updated costs from the electrician subcontractor in a timely manner. She asked the Board to approve the construction contract with Jenkins with a \$46,458 contingency to allow staff to add the lighting package by change order once the contractor finds a suitable sub.

A motion was entered to approve Resolution 2020-19.

Motion: Walt Partridge

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Kinlaw noted that he will be distributing a final draft of Rules and Regulations in the next month with the goal of getting the revised document approved at the August Board meeting.

DIRECTOR BUSINESS

Chairman Partridge also noted that he would be responsible for the newsletter article in August. Director McGannon let the Board know he was interested in attending the Special Districts Association annual conference held in Keystone in September. He encouraged the other Board members to attend as well.

The Board discussed a letter received from a customer, Joy Reese, regarding an interaction she had with District staff related to a water leak and her EyeOnWater (EOW) account. The Board and staff agreed this is a good opportunity to do a better job educating our customers about the EOW technology. Manager Beasley would follow up with Badger meter to understand better the limitations of the EOW platform and whether there is a 24-hour lag in reporting consumption data. Also, Manager Beasley will issue an apology letter to Ms. Reese about the miscommunication.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments from the public.

MINUTES OF THE JUNE 16, 2021 REGULAR BOARD MEETING

The minutes for the June 16, 2021 Regular Board meeting were approved with no revisions.

Motion: Steve Tinnes

Seconded: Ken Smith

Vote: All Directors present voted in favor.

ACCOUNTANT REPORT

Thuy Dam presented the June 2021 financial statements. Director McGannon mentioned that there was some very helpful information at the back of the financial statements. Ms. Dam and Manager Beasley will be looking into potential payoff of the 2015 CWRPDA loan during the upcoming budget cycle.

TREASURER REPORT

Treasurer Tinnes presented the District's June 2021 Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$453,204.24 and the current disbursements in the amount of \$905,247.30.

Motion: Steve Tinnes

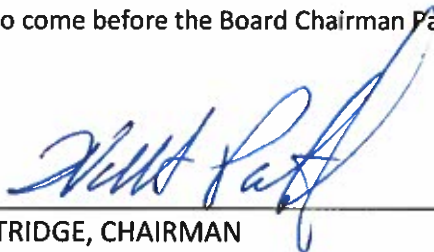
Second: Terry Franklin

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley discussed the quarterly report include in this months Board packet.

There being no additional business to come before the Board Chairman Partridge adjourned the meeting at 7:17 PM.



WALT PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



JIM MCGANNON, SECRETARY