

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday August 18, 2021, via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were Chairman Walt Partridge, District Board Members Terry Franklin, Steve Tinnes, Kenneth Smith, and Jim McGannon. Also, present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Thuy Dam of CliftonLarsonAllen, and Carol Schultz, resident of the Pinery WWD. Chairman Partridge established a quorum and opened the regular meeting at 6:00 PM.

**DIRECTOR BUSINESS**

Chairman Partridge reminded Secretary McGannon that he will be responsible for the Newsletter article next month.

Secretary McGannon asked about the Groundwater Protection Zone that is referenced in the Rules and Regulations. He was not satisfied with the references in the Appendices, particularly that they do not reference Colorado standard practices. He suggested that Attachment E should reference a list of pesticides published by the Colorado State University Extension. Mr. Kinlaw will investigate it and advise either next month or the month after.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Carol Schultz, a resident of the District, attended the meeting via Zoom. Carol had three points to discuss.

1. Carol is upset that to pay online, she is required to pay a 3% fee. Manager Beasley will look into whether this fee is reasonable and report back.
2. Carol believed that the water rates the District is charging promote water waste. Manager Beasley explained how the rate structure works and Secretary McGannon committed to included an explanation in his next newsletter article.
3. Carol suggested that staff should audit the meters of the large lots in the District to make sure the readings are accurate. Manager Beasley will investigate and report back.

**MINUTES OF THE JULY 21, 2021 REGULAR BOARD MEETING**

The minutes for the July 21, 2021 Regular Board meeting were approved with no revisions.

**Motion:** Walt Partridge

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

## **CONSENT AGENDA**

### **RESOLUTION 2021-20 APPROVING AN EASEMENT AGREEMENT WITH THE STONE CREEK METROPOLITAN DISTRICT FOR THE CIELO DEVELOPMENT WASTEWATER FLOW METER**

This is a revision to a previous easement received for the installation of a flow meter for the Cielo development to the north of the Pinery District. By Agreement the District will treat Cielo's wastewater. Secretary McGannon asked about the cost of the easement and Manager Beasley confirmed there is no cost to the District.

A motion was entered to approve Resolution 2020-20.

**Motion:** Walt Partridge

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

## **ITEMS FOR BOARD ACTION AND/OR DISCUSSION**

### **RESOLUTION 2021-21 APPROVING AN PROFESSIONAL SERVICES AGREEMENT FARNSWORTH GROUP, INC IN SUPPORT OF THE WELL L PROJECT SITE**

This is for final site/civil design of the new Well L site that will flow directly into the irrigation pond on the Pradera Golf Course. Secretary McGannon asked if the golf course is paying for the project. Manager Beasley explained that the District will be paying the cost of the project and that it will reduce the amount of water needing treatment.

A motion was entered to approve Resolution 2020-21.

**Motion:** Walt Partridge

**Seconded:** Steve Tinnes

**Vote:** All Directors present voted in favor.

### **RESOLUTION 2021-22 APPROVING AN AGREEMENT WITH 53 CORPORATION FOR WELL L SITE GRADING**

This is a contract to preliminarily grade a flat pad at the well site so the drilling company can properly set up the drilling rig and other equipment. Secretary McGannon asked if this was part of the drilling contract and Manager Beasley explained that it is separate from that contract that was already approved. Secretary McGannon asked if the Pinery was confident about working with 53Corp. Manager Beasley told the Board that it has worked with 53Corp in the past and has always been satisfied with the work.

A motion was entered to approve Resolution 2020-22.

**Motion:** Steve Tinnes

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

### **RESOLUTION 2021-23 APPROVING THE FINAL REVISIONS TO THE RULES AND REGULATIONS PART I AND PART III**

The Board reviewed the proposed revised language page by page. There was a suggestion to revise the references in the attachment of the Ground Water Protection Zone document prior to approving the revisions to the Rules and Regulations. The Board agreed to have a "first reading" of the proposed revised language this month and it would be presented one more time next month for final reading with

the corrections to the attachments. A motion was entered to table the resolution to the next meeting when revised attachments are presented.

**Motion:** Walt Partridge

**Seconded:** Ken Smith

**Vote:** All Directors present voted in favor.

#### **DISCUSSION REGARDING FIRST DRAFT OF THE 2022 DISTRICT BUDGET**

Manager Beasley presented a rough draft of the 2022 District Budget in table form. There was some discussion about the table. Manager Beasley explained that she would present a detailed memo for the basis of each line item in the Budget next month.

#### **ATTORNEY REPORT**

Mr. Kinlaw explained there was not much to report for August.

#### **ACCOUNTANT REPORT**

Thuy Dam presented the July 2021 financial statements. Director. Ms. Dam and Manager Beasley will be looking into potential payoff of the 2015 CWRPDA loan during the upcoming budget cycle.

#### **TREASURER REPORT**

Treasurer Tinnes presented the District's July 2021 Disbursement and Interim reports for approval. He noted there was a change to the Interim Report since it was published in the Board packet. He also pointed out the One-Page Consolidate Income report in the Treasurer's section of the Board Packet. One this page it is easy to see the biggest revenues and expenses. There was a motion to approve the interim payments of \$444,465.59 and the current disbursements in the amount of \$106,463.06.

**Motion:** Steve Tinnes

**Second:** Terry Franklin

**Vote:** All Directors present voted in favor.

#### **MANAGER REPORT**

Manager Beasley discussed the monthly report included in this month's Board packet. There were no questions.

There being no additional business to come before the Board Chairman Partridge adjourned the meeting at 7:36 PM.



WALT PARTRIDGE, CHAIRMAN

DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:

  
JIM MCGANNON, SECRETARY