

WATER UTILITY WORKER

The Pinery Water and Wastewater District is seeking a Water Utility Worker to read, monitor and maintain water meters as well as assist in the operation and maintenance of water distribution and treatment facilities. The District is a water and wastewater service provider located in eastern Douglas County dedicated to providing “Quality Water for **LIFE**” to nearly 15,000 customers in the Pinery community of Parker, Colorado.

General job duties include, but are not limited to:

- Performs laborer type functions. May assist other departments or job classifications with **any** task requiring help.
- Assists with locates, hydrant maintenance, flushing of hydrants, water quality sampling, chemical handling & inventory, grounds maintenance and customer service requests
- Performs data entry and record keeping
- May respond to after-hours calls for services including line breaks and other water related emergencies
- Operates facility maintenance equipment safely to maintain District facilities both inside as well as outside

Competencies:

To perform the job successfully, an individual should demonstrate the following competencies:

- Analytical – Collects, records and reports data
- Customer Service - Responds to requests for service and assistance and may be required to take customer inquiries via phone
- Quality Management - Looks for ways to improve and promote quality while demonstrating accuracy and thoroughness
- Cost Consciousness - Conserves organizational resources.
- Safety and Security - Observes District, national and public safety and security procedures; determines appropriate action beyond guidelines, reports potentially unsafe conditions and uses equipment and materials properly
- Proficient of Microsoft Office Suite to include Excel, Word, and PowerPoint.
- Ability to read, analyze, and interpret common scientific and technical journals
- Ability to effectively communicate verbally and in writing, organize activities in order to complete tasks in accordance with priorities, address multiple demands and meet deadlines
- Ability to work effectively with supervisors, co-workers and deal tactfully with the public
- Ability to respond to common inquiries or complaints from customers, regulatory agencies or members of the business community

Qualifications:

- High School Diploma or General Education Degree (GED)
- Must hold valid Colorado Driver’s License with acceptable motor vehicle record
- Must satisfactorily pass criminal background check and drug screening prior to commencement of employment
- Some water or wastewater experience preferred but not necessary

Work Environment/Physical Demands:

- While performing work, you may be exposed to dust, noise, traffic and moving construction equipment, irritants, dirt, bacteria, hazardous chemicals/air/materials and fumes
- Works indoors in an office environment and outdoors in all weather conditions and over all types of terrains; may be exposed to risks typically associated with working around water, chemicals, electricity and other man-made hazards
- Full range of body movements including stooping, twisting, kneeling, bending, leaning, reaching, climbing, stretching and working in awkward positions; may stand for extended periods of time
- Vision is needed for reading, computer work, recording and interpreting information such as construction and facility plans; speech and hearing are used to communicate with other employees over the telephone, radio or in person

Compensation dependent upon qualifications; starting pay is targeted between \$19.00 and \$30.00 per hour. In addition, the Pinery Water and Wastewater District offers a comprehensive benefits package to include a generous retirement saving plan where full-time employees are immediately eligible for an 8% employee contribution and, after one year of continuous service, an 8% employer match. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. **If you are interested in joining a team that values integrity, accountability, collaboration, communication, and safety, please submit a resume and cover letter to emilye@pinerywater.com.**