

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday December 20, 2020 via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were Chairman Walt Partridge, District Board Members Terry Franklin, Steve Tinnes, Kenneth Smith, and Jim McGannon. Also present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Thuy Dam from CliftonLarsonAllen.

**DIRECTOR BUSINESS**

Chairman Partridge welcomed Kenneth Smith, the new Director, to the ranks. The Board then discussed who was next to write the newsletter article. Director Smith agreed to write the article for the January newsletter.

Chairman Partridge then suggested that the Board nominate and elect a new Secretary since Heidi Tackett used to fill that role. Director Tinnes nominated Jim McGannon to serve as Secretary. There were no other nominations. The Board voted 5-0 to have Director McGannon as Secretary.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Mike Schildt, a resident of the Pinery WWD asked whether the newest Rates and Fees Study would be posted on the website. Manager Beasley confirmed the Study would be posted soon. He also asked what "CCPWA" represented (shown on the budget). Manager Beasley explained that CCPWA stands for Cherry Creek Project Water Authority and it is a cooperative, regional water authority that is developing a water supply project on Cherry Creek. Mr. Schildt also asked why the proportion of renewable water to non-renewable water produce appears to have changed. Manager Beasley explained that the split would change year-to-year based on the amount of precipitation and that on average the goal of 30% non-renewable to 70% renewable (on average) hasn't changed.

Alan Breese, a representative of Badger Meters, shared a 5-minute presentation about the BEACON Eye On Water program.

**MINUTES OF THE NOVEMBER 18, 2020 REGULAR BOARD MEETING**

The minutes for the November Regular Board meeting were approved with revisions.

**Motion:** Walt Partridge

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

**CONSENT AGENDA**

**RESOLUTION 2020-25 APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE DISTRICT AND HEATHER BEASLEY AS DISTRICT MANAGER**

**RESOLUTION 2020-26 APPROVING 2021 ENGAGEMENT OF FOLKESTAD FAZEKAS BARRICK AND PATOUILLE FOR GENERAL COUNSEL LEGAL SERVICES**

**RESOLUTION 2020-27 APPROVING 2021 ENGAGEMENT OF BURNS FIGA WILL FOR SPECIAL WATER COUNSEL LEGAL SERVICES**

**RESOLUTION 2020-28 DESIGNATING TIME AND LOCATION OF REGULAR MEETINGS, SPECIAL MEETINGS; AND POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS FOR YEAR 2021**

A motion was entered to approve Resolutions 2020-25, 2020-26, 2020-27, and 2020-28 with one change to Resolution 2020-28. The Board would prefer to meet at 6:00PM instead of 6:30PM starting in January 2021.

**Motion:** Walt Partridge

**Seconded:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION AND/OR DISCUSSION**

**PUBLIC HEARING REGARDING THE POTENTIAL REVISION TO DISTRICT WATER AND WASTEWATER RATES AND FEES AND TAP FEES IN 2021**

Chairman Partridge opened the public hearing at 7:15PM to get input from the public about the potential revisions to the District's rates and fees to be established in 2021. Mr. Schildt had questions about the proposed tiered wastewater rate. Manager Beasley informed him that over 75% of the customers would be in the lower tier and that their bill would decrease. Having no other comments, the Public Hearing was closed at 7:18PM.

**RESOLUTION 2020-29 SETTING RATES AND FEES FOR 2021**

A motion was entered to approve Resolution 2020-29.

**Motion:** Jim McGannon

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

**RESOLUTION 2020-30 SETTING TAP FEES FOR 2021**

A motion was entered to approve Resolution 2020-30.

**Motion:** Walt Partridge

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

**PUBLIC HEARING FOR CONSIDERATION OF THE 2021 DISTRICT BUDGET**

Chairman Partridge opened the public hearing at 7:20PM to get input from the public about the proposed 2021 District Budget. There being no comments, the Public Hearing was closed at 7:20PM.

**RESOLUTION 2020-31 TO ADOPT 2021 DISTRICT BUDGET**

Director Tinnes inquired about the possibility of doing both the BEACON Eye On Water (EOW) project and Potable Pipeline Replacement project. Manager Beasley explained some of the time constraints and complications if the Board chose that route. Director Franklin explained to the Board his views on why

the EOW project was unnecessary. Director Tinnes recounted some conversations he had recently with some of his former customers about the EOW project. Director Tinnes thinks that better outreach and education needs to occur with this EOW project for it to be successful. Director McGannon agrees that better communication is needed and offered to run this program through the Water Efficiency Task Force. Director Smith believes that if the District is serious about conserving water than the EOW project is necessary. Chairman Partridge does not believe that the District should pay for the program because he thinks most of the customers will not use the service.

A motion was entered to approve Resolution 2020-31 with the 2021 District Budget that includes the Eye On Water Project.

**Motion:** Jim McGannon

**Seconded:** Terry Franklin

**Vote:** The motion passed with four Directors voting in favor and one, Chairman Partridge voting against.

#### **RESOLUTION 2020-32 TO APPROPRIATE SUMS OF MONEY**

#### **RESOLUTION 2020-33 TO SET MILL LEVY**

A motion was entered to approve Resolutions 2020-32 and 2020-33.

**Motion:** Walt Partridge

**Seconded:** Kenneth Smith

**Vote:** All Directors present voted in favor.

#### **RESOLUTION 2020-34 APPROVING AN AMENDMENT TO LOAN CONTRACT CT2015-087 WITH COLORADO WATER CONSERVATION BOARD FOR WISE DIA CONNECTION**

This amendment will allow the District to pay the balance of the loan earlier than expected.

A motion was entered to approve Resolution 2020-34.

**Motion:** Steve Tinnes

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

#### **RESOLUTION 2020-35 ACKNOWLEDGING PROJECT COMPLETION AND ACCEPTANCE OF WORK PERFORMED PURSUANT TO AGREEMENTS WITH MOLTZ CONSTRUCTION, INC., ASLAN CONSTRUCTION, INC., AND WAGNER CONSTRUCTION, INC.**

This acknowledgment will allow the CWRPDA to close out and finalize the loan.

A motion was entered to approve Resolution 2020-35.

**Motion:** Walt Partridge

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

#### **ATTORNEY REPORT**

Mr. Kinlaw informed the Board that Kenneth Smith was sworn in yesterday and his office has submitted all the necessary forms. He also let the Board know that the Governor has extended his Executive Order in response to the COVID-19 pandemic through January 3, 2021. Mr. Kinlaw gave a brief explanation of how he plans to proceed through the Rules and Regulations revisions this coming year.

#### **ACCOUNTANT REPORT**

Thuy Dam presented the Accountants Report including the financial statements and variance report. She said expenses and revenues are generally tracking with the 4-year average. Thuy noted the addition to the Variance Report of any changes that have occurred between monthly financial statements. She also

reminded the Board that because of year-end accounting issues, there would not be a December 31, 2020 financial statement in next month's Board packet.

**TREASURER REPORT**

Treasurer Tinnes presented the District's November Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$967,802.65 and the current disbursements in the amount of \$106,746.89.

Motion: Steve Tinnes

Second: Terry Franklin

Vote: All Directors present voted in favor.

**MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District and answered any questions about the contents of the Manager's Memo.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 8:15 PM.



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WALT PARTRIDGE, SECRETARY  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



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JIM MCGANNON, SECRETARY