

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday August 19, 2020 via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were District Board Members Terry Franklin, Heidi Tackett, Steve Tinnes and Jim McGannon. Chairman Partridge's absence was excused. Also present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Thuy Dam from CliftonLarsonAllen, and Carol Malesky and Siyan Rio from Stantec.

Secretary Tackett called the meeting to order at 6:35 pm and established that a quorum of the Board was present.

**DIRECTOR BUSINESS**

There was no Director's Business.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

There was no public in attendance and no public comments.

**MINUTES OF THE JULY 15, 2020 REGULAR BOARD MEETING**

The minutes for the July Regular Board meeting were approved as presented.

**Motion:** Terry Franklin

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

**CONSENT AGENDA**

**CONSENT TO SALE OF CHERRY CREEK PROJECT WATER AUTHORITY INTEREST BY ARAPAHOE COUNTY  
WATER AND WASTEWATER AUTHORITY TO TOWN OF CASTLE ROCK**

This agreement revises the closing date from 2020 to March 2021.

A motion was entered to approve the Consent to Sale.

**Motion:** Steve Tinnes

**Seconded:** Terry Franklin

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION/DISCUSSION:**

**RATES AND FEES WORKSHOP #1**

The Stantec consultant team attended the Board meeting via Zoom call to present the Rates and Fees 101 workshop. The Board ranked the Pricing Objectives at the end of the presentation to guide staff and

the consultant team on preparing alternative rate structures. Workshop #2 – Tap Fees and District Financial Plan will be presented at next month’s regular Board meeting on September 16, 2020.

**DISCUSSION REGARDING DISTRICT ENERGY UTILIZATION AUDIT**

Staff completed its District-wide Energy Utilization Audit and presented the findings of the Wastewater Treatment Plant Evaluation and Pump Station 5 evaluation. There were no action items.

**ATTORNEY REPORT**

Mr. Kinlaw discussed the Governor’s Executive Order regarding late fees and disconnections and noted that by the current (extended) order, disconnections are allowed however fees associated with late payment of disconnection are not. The order is set to expire September 9, 2020. The Board agreed that there was no need at this time to rescind the Board’s resolution prohibiting disconnection and fees that was approved in March 2020. Mr. Kinlaw also let the Board know of the progress on reviewing the Rules and Regulations.

**ACCOUNTANT REPORT**

Thuy Dam presented the Accountants Report including the financial statements and variance report. She said expenses and revenues are generally tracking with the 4-year average. In next month’s report, Thuy will add to the Variance Report any changes that have occurred between monthly financial statements.

**TREASURER REPORT**

Treasurer Tinnes presented the District’s July Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$1,391,149.75 and the current disbursements in the amount of \$141,668.76.

Motion: Steve Tinnes

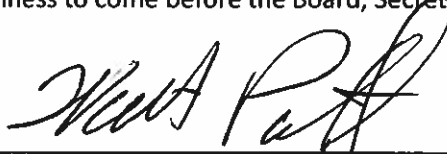
Second: Heidi Tackett

Vote: All Directors present voted in favor.

**MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District. Manager Beasley called the Directors’ attention to the Water Report at the back of the Board packet to show the record-breaking water demand in the District and the Drought Monitor map of Colorado that shows the entire state in some level of drought. The Board discussed the idea of mandatory watering restrictions and directed Manager Beasley to investigate when/if restrictions needed to be instituted.

There being no additional business to come before the Board, Secretary Tackett adjourned the meeting at 9:15 PM.



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WALT PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST



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HEATHER BEASLEY, ASSISTANT SECRETARY