

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday May 20, 2020 via video conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a web address or telephone number according to the posted notices. Present were Chairman Walter Partridge, District Board Members Steve Tinnes, Terry Franklin, Heidi Tackett, and Jim McGannon. Also present was Heather Beasley, District Manager, Joe Kinlaw, District Counsel, Thuy Dam from CliftonLarsonAllen.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present. He welcomed the Board's newest member, Terry Franklin who was sworn in prior to the meeting. Director McGannon thanked Mr. Franklin for joining the Board as well.

DIRECTOR BUSINESS

The Board started the meeting by electing officers.

A motion was made to nominate Walt Partridge for Board Chairman

Motion: Steve Tinnes

Seconded: Heidi Tackett

Vote: All Directors present voted in favor.

A motion was made to nominate Steve Tinnes for Board Treasurer

Motion: Heidi Tackett

Seconded: Terry Franklin

Vote: All Directors present voted in favor.

A motion was made to nominate Heidi Tackett for Board Secretary

Motion: Steve Tinnes

Seconded: Walt partridge

Vote: All Directors present voted in favor.

Chairman Partridge mentioned to the board that he has had conversations with many residents about the flat sewer rate. They agreed that would be discussed again with the consultant when the Rates and Fees Study picks up again

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There was no public in attendance and no public comments.

MINUTES OF THE APRIL 15, 2020 REGULAR BOARD MEETING

The minutes for the April Regular Board meeting were approved as presented.

Motion: Heidi Tackett

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

CONSENT AGENDA:

RESOLUTION 2020-16 APPROVING EASEMENT AGREEMENTS WITH CELEBRITY DEVELOPMENT OF COLORADO, LLC

These easements are located in the Pradera area of the District.

A motion was entered to approve Resolution 2020-16.

Motion: Walt Partridge

Second: Heidi Tackett

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION/DISCUSSION:

RESOLUTION 2020-17 APPROVING AN AMENDMENT TO THE SIA IN TIMBERS

This amendment to the SIA is to account for increased costs of the District's D Zone waterline that has been installed by the developer.

A motion was entered to approve Resolution 2020-17.

Motion: Steve Tinnes

Second: Heidi Tackett

Vote: All Directors present voted in favor.

DISCUSSION REGARDING DISTRICT' POLICY ON BOARD MEMBER EDUCATION

Chairman Partridge opened the discussion about Board Member training. He understands that the District sets aside about \$1000 a year for Board members to attend conferences or training of their choice.

Treasurer Tinnes stated that the Board should consider each request on a case-by-case basis and determine if the training would be worthwhile for the District residents. He also believes that the Board attending training events should share what was learned with the Board.

Secretary Tackett believes that the District should be willing to educate its Directors and staff to make sure the District stays on top of the industry, especially since Board members are volunteering their time. She does not believe that the District needs a written policy about it.

Director McGannon believes we should definitely support our member organizations by attending their training events first. He discussed the details of the training he will be doing through Water Education Colorado. He asked where in the approved District Budget that the funds are set aside. Manager Beasley told him there is \$20,000 set aside in the **Non-Operating Expenses – Dues, Meetings and Conferences** line item.

Chairman Partridge summed up the conversation by saying each opportunity would be approved by the Board on a case-by-case basis, each board member has up to \$1000 each year for training and that Director McGannon's request to attend the Water Fluency training administered by Water Education Colorado was approved. There were no objections by the Board.

ATTORNEY REPORT

Mr. Kinlaw updated the Board with all the items on his report. COVID-19 issues have stalled forward progress on the Rules and Regulations rewrite but committed that he would pick it back up soon.

ACCOUNTANT REPORT

Thuy presented the variance report. The variance shows any specific items (revenue or expense) that vary significantly from the 4-year average. Secretary Tackett asked if there was anything noteworthy in the investment market. Thuy confirmed that return rate on investments is low right now because of the COVID issue. A majority of the District's funds are invested in Colostrust and CSAFE. The rates continue to drop but hopefully will pick back up in the future.

TREASURER REPORT

Treasurer Tinnes discussed the status of the District's net worth, working capital and debt to equity. He presented the District's April Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$1,165,676.40 and the current disbursements in the amount of \$315,635.33.

Motion: Steve Tinnes

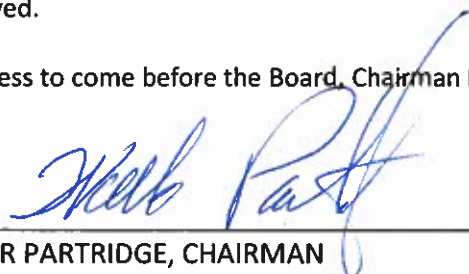
Second: Heidi Tackett

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District. Secretary Tackett asked about whether the projections for taps is still solid considering the COVID situation right now. Manager Beasley informed the Board that she believes the District will surpass the budget number of 80 taps. Chairman Partridge asked about the status of the sprinkler audits that are offered by the District. Manager Beasley noted that all the Garden in a Box offerings were reserved and over half of the sprinkler audits had been reserved.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 7:44 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY