

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A special meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday March 18, 2020 via a telephone conference, the time and place of the meeting according to the posted notices. The public was invited to attend via a weblink according to the posted notices. Present were Chairman Walter Partridge, District Board Members Steve Tinnes and Jim McGannon. Also present was Heather Beasley, District Manager and Joe Kinlaw, District Counsel.

Chairman Partridge called the meeting to order at 5:00 pm and established that a quorum of the Board was present.

**CONSENT AGENDA:**

**RESOLUTION 2020-10 APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH GARVER, LLC FOR SERVICES RELATED TO THE ENERGY EFFICIENCY EFFORT**

This agreement will allow staff with help from Garver to perform specific tests to gauge the electrical efficiency of Pump Station 5 in efforts to begin the District-wide electrical efficiency evaluation.

A motion was entered to approve Resolutions 2020-10.

**Motion:** Walt Partridge

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION/DISCUSSION:**

**RESOLUTION 2020 - 11 APPROVING AN INCREASE IN THE DISTRICT MANAGER'S EXPENDITURE AUTHORIZATION**

This resolution increases Manager Beasley's spending authority to \$25,000 without prior Board approval. This is consistent with other water managers in the area. Director McGannon had questions related to the necessity of this action.

A motion was entered to approve Resolutions 2020-11.

**Motion:** Jim McGannon

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**RESOLUTION 2020 - 12 APPOINTING THE DISTRICT MANGER AS THE PRINCIPAL EXECUTIVE OFFICER**

A motion was entered to approve Resolutions 2020-12.

**Motion:** Walt Partridge

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**RESOLUTION 2020 - 13 SUSPENDING LATE FEES AND DISCONNECTION OF SERVICES**

This resolution may offer relief for customers struggling through this uncertain time of the COVID-19 pandemic.

A motion was entered to approve Resolutions 2020-13.

**Motion:** Walt Partridge

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

The Board agreed that these emergency measures would be reviewed again once things got back to normal later this year. Director McGannon asked Manager Beasley to please not lose sight of the BEACON EyeOnWater project. She noted that during these emergency times, the District staff would be focused on critical operations but that she would continue to move forward with important projects.

**TREASURER REPORT**

Treasurer Tinnes discussed the status of the District's net worth, working capital and debt to equity. He presented the District's February Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$190,592.53 and the current disbursements in the amount of \$48,490.84.

Motion: Steve Tinnes

Second: Jim McGannon

Vote: All Directors present voted in favor.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 5:20 PM.



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WALTER PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



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HEATHER BEASLEY, ASSISTANT SECRETARY