

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A special meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Tuesday September 17, 2019 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Chairman Walter Partridge, District Board Members Heidi Tackett, Russ Hokanson, Steve Tinnes and Jim McGannon. Also present were Heather Beasley, District Manager, Thuy Dam, District Accountant representative, and Joe Kinlaw, District Counsel.

Chairman Partridge called the meeting to order at 7:30 pm and established that a quorum of the Board was present.

DIRECTOR BUSINESS

Treasurer Tinnes asked for clarification about what the revenue from the monthly Project Fee is used for. Chairman Partridge explained that the revenue is used to develop renewable water projects like WISE and the Cherry Creek Project Water Authority efforts.

Director McGannon asked the rest of the Board if it would like to purchase a set of citizen's guides for each of the Water Efficiency Task Force members and for customers. There was discussion and it was decided that Alice, Task Force chair, would look at the bundle of guides to determine if it might be of interest.

Director Tackett asked the group to consider rescheduling the October Special Board meeting currently scheduled for October 22nd. She would not be able to attend. Manager Beasley committed to sending around a poll to determine the best night to meet.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Alice Ramsey, member of the Water Efficiency Task Force and Pinery resident, was present. Alice asked the Board if there was a preferred rain sensor of the two that were displayed in the latest newsletter. Manager Beasley told the group that each one works equally well and there was no preference between the two.

Rick Nelsen, District resident and President of the High Prairie Farms Metro District, was also present to discuss an item for action on the agenda. Mr. Nelsen had no comments except those related to a later agenda item.

MINUTES OF THE AUGUST 21, 2019 REGULAR BOARD MEETING

The minutes for the August 21, 2019 Regular Board meeting were approved as presented.

Motion: Heidi Tackett

Seconded: Russ Hokanson

Vote: All Directors present voted in favor.

CONSENT AGENDA:

RESOLUTION 2019-16 APPROVING AN EASEMENT AGREEMENT WITH TIMBERS DEVELOPMENT GROUP, INC.

RESOLUTION 2019-17 APPROVING AN EASEMENT AGREEMENT WITH TIMBERS DEVELOPMENT GROUP, INC.

RESOLUTION 2019-18 APPROVING AN EASEMENT AGREEMENT WITH TIMBERS DEVELOPMENT GROUP, INC.

RESOLUTION 2019-19 APPROVING AN EASEMENT AGREEMENT WITH HIGH PRAIRIE FARMS METROPOLITAN DISTRICT

A motion was entered to approve Resolutions 2019-16, 2019-17, 2019-18 and 2019-19.

Motion: Heidi Tackett

Second: Russ Hokanson

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION:

RESOLUTION 2019-20 APPROVING A CONSTRUCTION CONTRACT WITH IRON WOMAN FOR INSTALLATION OF RAW WATER LINE FOR WELL L

This agreement is for the installation of a new raw water line from the future location of Well L located near Raintree and Barnwood Drives in the Pradera subdivision. A motion was made to approve the resolution as amended and the agreement with Iron Woman in the amount of \$49,964 with a maximum spending authorization of \$54,964 to include a \$5,000 staff managed contingency.

Motion: Walter Partridge

Seconded: Heidi Tackett

Vote: All Directors present voted in favor.

RESOLUTION 2019-21 APPROVING AN AGREEMENT WITH COLORADO PUMP & SUPPLY FOR 2019 WELL REHABILITATION SERVICES

This professional services agreement will provide professional assistance supporting the Well Rehabilitation and Inspection program to included work done on SW-4, SW-7, and DW-A16

Motion: Jim McGannon

Seconded: Heidi Tackett

Vote: All Directors present voted in favor.

RESOLUTION 2019-22 AUTHORIZING THE DISTRICT MANAGER TO ENTER INTO A WELL REHABILITATION AGREEMENT OR AGREEMENTS

This will authorize the District manager to authorize necessary work beyond the worked scoped in the previous resolution to save time and money.

Motion: Heidi Tackett

Seconded: Russ Hokanson

Vote: All Directors present voted in favor.

DISCUSSION REGARDING PROJECT PARTNERING WITH HIGH PRAIRIE FARMS METROPOLITAN DISTRICT FOR STORMWATER IMPROVEMENTS ON TIMBERS CREEK

Rick Nelsen, president of High Prairie Farms Metropolitan District, was there to discuss the stormwater improvements project and field any questions from the Board. Total project cost is approximately \$870,000 and HPFMD is requesting \$40,000 from Pinery for the improvements associated with armoring Pinery infrastructure that crosses underneath Timbers Creek. There was a motion to direct staff to partner with HPFMD at provide funding not to exceed \$40,000 for stormwater improvements that protect District facilities on Timbers Creek.

Motion: Walt Partridge

Seconded: Heidi Tackett

Vote: All Directors present voted in favor.

DISCUSSION REGARDING THE SECOND DRAFT OF THE 2020 DISTRICT BUDGET

Manager Beasley discussed the second draft of the 2020 District Budget with the Board. Treasurer Tinnes confirmed the assumption of the water rate generated revenue increasing by 1%. Director McGannon asked if the Board had set a percentage or firm amount of money that should be in contingency/reserve account. Currently the Board has reserves that are dictated by its loan agreements. It is a question worthy of some discussion in the 2020 update to the Rates and Fees Study.

ATTORNEY REPORT

Joe Kinlaw presented the monthly Attorney report. He updated the Board on the status of the Canyons South assignment agreements and cleared up some previous confusion about the change to Odd-Year Elections for this Board.

ACCOUNTANT REPORT

Thuy Dam from CliftonLarsonAllen presented the August 31, 2019 financial statements. She discussed the Debt to Capital ratio.

TREASURER REPORT

Treasurer Tinnes discussed the status of the District's net worth, working capital and debt to equity. He presented the District's August Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$690,231.92 and the current disbursements in the amount of \$41,967.52.

Motion: Steve Tinnes

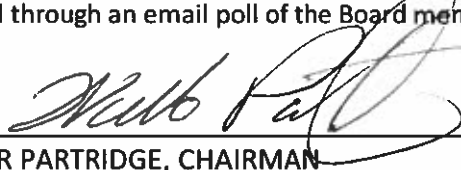
Second: Walt Partridge

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District. There were no questions on the Manager's report. There was a discussion about rescheduling the next in October.

There being no additional business to come before the Board, Chairman Partridge noted the time of the next meeting will be determined through an email poll of the Board members and adjourned the meeting at 8:51 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, BOARD SECRETARY
