

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday May 15, 2019 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Chairman Walter Partridge, District Board Members Heidi Tackett, Russ Hokanson, Steve Tinnes and Jim McGannon. Also present were Heather Beasley, District Manager, Kevin Collins, District Accountant and Joe Kinlaw, District Counsel.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present.

**DIRECTOR BUSINESS**

Chairman Partridge discussed the next newsletter and it was decided that Heidi Tackett would write the next Director's message. Director Tinnes let the Board know that he will begin the process of renovating his yard so that it is more water efficient. Part of the renovation will include replacing the Kentucky Bluegrass with Buffalo Grass.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Alice Ramsey, member of the Water Efficiency Task Force and Pinery resident, was present. There were no comments from the public.

**MINUTES OF THE APRIL 17, 2019 REGULAR BOARD MEETING**

The minutes for the April 17, 2019 Regular Board meeting were approved as presented.

**Motion:** Steve Tinnes

**Seconded:** Jim McGannon

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION AND/OR DISCUSSION:**

**WATER EDUCATION COLORADO MEMBERSHIP**

The Board was asked to consider membership in this organization to support its customers education about water issues in Colorado. General Counsel for the District, Joe Kinlaw, advised the Board that the District should not donate money to persons or organizations except under the five spending powers outlined in the State's Statute. He suggested that supporting this organization may align well with the Water Efficiency Activities noted in the Water Efficiency Master Plan. Staff will be presenting the recommended water efficiency activities to the Board in June and membership in the WEC may be one of the activities recommended. Director McGannon Strongly encouraged the Board to consider membership

with the WEC through the Water Efficiency Master Plan because it will help educate the Board members as well as the District's customers.

#### **ASSET MANAGEMENT PROGRAM**

Manager Beasley presented a status update to the Board regarding the Asset Management program. There was a discussion about the graphs and whether staff has enough resources to move the effort along. There was also discussion about hiring a contractor to help with some of the work. Manager Beasley said the Asset Management program is an effort to reduce the cost of contractors by having the work done by an in-house team. She believes a lot of work will get done this summer and will report back in the fall on the team's progress. Manager Beasley anticipates asking for additional staff to bolster the team rather than hiring contractors.

#### **ATTORNEY REPORT**

Joe Kinlaw was present to answer questions about the information in this month's Attorney Report. There was a bit of discussion about the Verizon cell tower plan. Joe mentioned that the agreement is back in negotiation and that the District will recover costs of the wasted efforts from the first two negotiations by getting a deposit from Verizon before finalizing any new deal.

#### **ACCOUNTANT REPORT**

Kevin Collins presented the April 30, 2019 financial statements. He started by fielding any questions about the report included in the Board packet and the Net Position of the District. He mentioned that the WISE Infrastructure sales would be reflected in the financials for May. There was some discussion about what is consider a "Capital" expense and again about paying off existing debt with the cash in reserves.

#### **TREASURER REPORT**

Treasurer Tinnes discussed the status of the District's working capital and debt to equity. He presented the District's April Disbursement and Interim reports for approval. There was a motion to approve the interim payments of \$341,726.84 and the current disbursements in the amount of \$547,967.13.

Motion: Steve Tinnes

Second: Heidi Tackett

Vote: All Directors present voted in favor.

#### **MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District. Director McGannon questioned why there was no report regarding the Water Efficiency Task Force and Manager Beasley explained that there has not been a meeting. She anticipates another meeting ahead of next month's Board meeting to discuss the recommended implementation plan regarding the Water Efficiency Activities table provided in the Water Efficiency Master Plan.

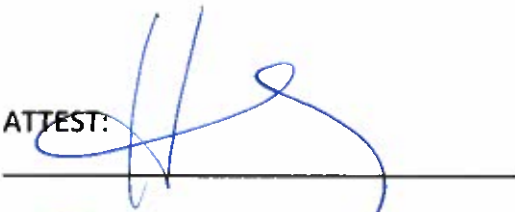
There was some discussion about a potential discrepancy in the graphs contained in the Water Report for April. Manager Beasley will follow up with the Water Superintendent about that.

There being no additional business to come before the Board, Chairman Partridge noted the time of the next meeting on Wednesday June 19, 2019 starting at 6:30 PM and adjourned the meeting at 7:50 PM.



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WALTER PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST: 

~~HEIDI TACKETT, TREASURER~~

Heather Beasley, Asst. Secretary

