

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday March 21, 2018 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Chairman Walter Partridge, District Board Members Steve Tinnes, Heidi Tackett, Russ Hokanson and Jim Evans. Also present were District Manager, Heather Beasley, and Jim Folkestad, District Counsel and Kevin Collins, District Accountant.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present.

DIRECTOR BUSINESS

Director Tinnes inquired about the different loans that the District is currently paying on. He asked when they will be paid off. Mr. Collins showed Director Tinnes the supplemental information in the back of the annual District audit that shows the payoff schedule of each of the District's loans.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

John Copaz, a home builder in the District, addressed the Board regarding the District's Fire Hydrant Use policy. After much discussion, the Board directed Manager Beasley to build a committee including some home builders and contractors that do business in the District and to reevaluate the Policy.

MINUTES OF THE FEBRUARY 21, 2017 REGULAR BOARD MEETING

The minutes for the February 21, 2017 Regular Board meeting were approved.

Motion: Heidi Tackett

Seconded: Jim Evans

Vote: All Directors present voted in favor.

ITEMS FOR THE CONSENT AGENDA:

RESOLUTION 2018-08 APPROVING TASK ORDER 2018-01 WITH LOGICAL SYSTEMS, LLC FOR GENERAL ON-CALL SERVICES RELATED TO WATER AND WASTEWATER SCADA

The Board approved the on-call agreement with LSI for SCADA assistance in both the water and wastewater division.

RESOLUTION 2018-09 APPROVING TASK ORDER 2018-02 WITH LOGICAL SYSTEMS, LLC FOR WASTEWATER TREATMENT PLANT PROGRAMMABLE LOGIC CONTROLLER SYSTEM UPGRADE

The Board approved the agreement with LSI for upgrades to the six Remote Input/Output (RIO) cabinets at the Wastewater Treatment facility.

A motion was made to approve Resolution 2018-08 and 2018-09.

Motion: Heidi Tackett

Second: Jim Evans

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION:

RESOLUTION 2018-10 APPROVING WHEELING AND CAPACITY ALLOCATION AGREEMENT BETWEEN DENVER SOUTHEAST SUBURBAN WATER AND SANITATION DISTRICT D/B/A PINERY WATER AND WASTEWATER DISTRICT AND PARKER WATER AND SANITATION DISTRICT

This agreement outlines how Parker and the Pinery will share costs of capacity, maintenance, repair, replacement and operation of the Ridgeway Pipeline and the portions of PWSD's existing water infrastructure that is used by the Pinery to have WISE water delivered.

Motion: Steve Tinnes

Second: Russ Hokanson

Vote: All Directors present voted in favor.

RESOLUTION 2018-11 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH FARNSWORTH GROUP INC. FOR ENGINEERING DESIGN SERVICES RELATED TO THE POTABLE PIPELINE REPLACEMENT PROJECT

This agreement provides for final design of approximately 16,500 linear feet of potable pipeline that has reached the end of its service life.

Motion: Jim Evans

Second: Steve Tinnes

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Jim Folkestad provided the Board with an update on issues noted on the Attorney's Report. He also updated the Board on the status of the election, mainly that there will be. The District received five Self Nomination forms by the March 2, 2018 deadline. The Board agreed to post bios of each of the candidates on the website and include them in the next newsletter. Mr. Folkestad also discussed an easement abandonment agreement and a new easement agreement for the Board to consider located on the District's Reservoir 4 site in the Timbers. The Board had no objections to authorizing both agreements.

ACCOUNTANT REPORT

Kevin Collins presented the January 31, 2018 and the February 28, 2018 financial statements to the Board. He also noted that the 2017 District Audit work is beginning and the Board should have a draft for review in April. There was discussion about the \$12.50 water resources fee and whether that would

be going away. The fee is there to fund renewable water projects and will be in force until the District has fully developed its renewable water supplies – at least for the next 10 years.

TREASURER REPORT

Treasurer Steve Tinnes presented the Treasurer’s Report for Board approval for the month of February 2018. A motion was entered to approve the checks issued as written in the amount of \$80,956.68 for the interim report and to approve the disbursements in the amount of \$50,565.56.

Motion: Steve Tinnes

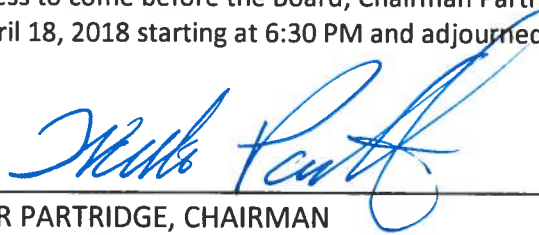
Second: Heide Tackett

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. There was discussion about the water pipeline that Cielo Metropolitan District will be building for the District and whether that was still progressing. There was discussion about the staff changes in the recent months and Manager Beasley let the Board know that the newly hired electrician resigned.

There being no additional business to come before the Board, Chairman Partridge noted the time of the next meeting on Wednesday April 18, 2018 starting at 6:30 PM and adjourned the meeting at 8:55 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY