

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday April 18, 2018 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Chairman Walter Partridge, District Board Members Steve Tinnes, Heidi Tackett, Russ Hokanson and Jim Evans. Also present were District Manager, Heather Beasley, and Jim Folkestad, District Counsel and Kevin Collins, District Accountant and Greg Libin from Stratagem PC.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present.

DIRECTOR BUSINESS

Chairman Partridge noted that it would be the last Board meeting for Director Evans and thanked him for his service on the Pinery Board of Directors. He also noted that the Dedication Ceremony of the Chapman Pump Station was very much appreciated. The District staff did an excellent job with organizing and hosting it.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no comments from the public.

MINUTES OF THE MARCH 21, 2018 REGULAR BOARD MEETING

The minutes for the March 21, 2018 Regular Board meeting were approved.

Motion: Heidi Tackett

Seconded: Jim Evans

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION:

RESOLUTION 2018-12 APPROVING THE 2017 DISTRICT AUDIT

Kevin Collins, District Accountant, explained the elements of the Audit report and pointed out that Stratagem PC had drafts of the Independent Auditor's Opinion letters available. New to the audit this year is the Single Audit. It is required because Pinery crossed the threshold of \$750,000 of federal grant funds contained in the requisitions from the CWRPDA loan. Greg Lipin of Stratagem PC talked in more detail about the audit report and the Interdependent Auditors Report. Mr. Lipin reported a clean opinion of the following:

- The 2017 District financial statements.
- The Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements.
- Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance

The Board approved the draft audit and authorized Manager Beasley and Kevin Collins to work with Stratagem to finalize the audit and submit it to the State Auditor.

Motion: Heidi Tackett

Second: Russ Hokanson

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Jim Folkestad provided the Board with an update on issues noted on the Attorney's Report.

ACCOUNTANT REPORT

Kevin Collins presented the March 31, 2018 financial statements to the Board.

TREASURER REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of March 2018. A motion was entered to approve the checks issued as written in the amount of \$116,122.23 for the interim report and to approve the disbursements in the amount of \$125,563.22.

Motion: Steve Tinnes

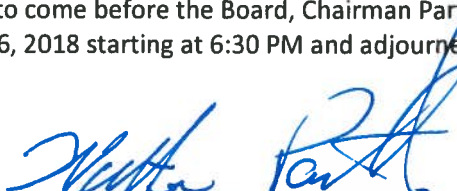
Second: Jim Evans

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. There was discussion about the success of the Chloramine Conversion in late April. The Board members expressed their thanks regarding the excellent job the staff did during the conversion.

There being no additional business to come before the Board, Chairman Partridge noted the time of the next meeting on Wednesday May 16, 2018 starting at 6:30 PM and adjourned the meeting at 7:45 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY