

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday September 19, 2018 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Chairman Walter Partridge, District Board Members Steve Tinnes, Heidi Tackett, Russ Hokanson and Jim McGannon. Also present were District Manager, Heather Beasley, Kevin Collins, District Accountant and Jim Folkestad, District Counsel.

Chairman Partridge called the meeting to order at 6:35 pm and established that a quorum of the Board was present.

**DIRECTOR BUSINESS**

Chairman Partridge asked to revise the agenda to include another easement for consideration.

***Resolution 2018-30 Approving an Easement Agreement with Berkshire Commercial LLC*** was added to the agenda.

Director McGannon asked the Board members to consider reviewing the monthly Board packets digitally rather than in paper form. Some of the other directors noted that it is easiest for them to review the Board packet in hard copies.

Director Hokanson mentioned that the Special Districts Association Annual Conference last week was very valuable and informative. He offered to pass along to Manager Beasley some information associated with free staff training by the American Red Cross.

Chairman Partridge, at last month's Board meeting, asked each of the Board members to consider which Water Efficiency Activities listed in the 2018 Water Efficiency Plan they consider to be the biggest priorities. The priorities listed by the Board members were:

- Water Budget Rate Structure Pilot project
- Leak Detection and Repair
- Water Efficiency Program Coordinator position
- Master Plans

Staff will focus its efforts on implementing those activities first.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public.

**MINUTES OF THE AUGUST 15, 2018 REGULAR BOARD MEETING**

The minutes for the August 15, 2018 Regular Board meeting were approved with minor changes.

**Motion:** Heidi Tackett

**Seconded:** Russ Hokanson

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION AND/OR DISCUSSION:**

**RESOLUTION 2018-28 APPROVING EASEMENT AGREEMENT WITH PINERY GLEN HOMEOWNERS ASSOCIATION, INC.**

**RESOLUTION 2018-29 APPROVING EASEMENT AGREEMENT WITH PINERY GLEN HOMEOWNERS ASSOCIATION, INC.**

**RESOLUTION 2018-30 APPROVING EASEMENT AGREEMENT WITH BERKSHIRE COMMERCIAL, LLC.**

All of the above easements are necessary to install a fiber optic line from the District's WWTP to the main office.

A motion was entered to approve Resolution 2018-28, 2018-29, and 2018-30.

**Motion:** Heidi Tackett

**Second:** Jim McGannon

**Vote:** All Directors present voted in favor.

**ATTORNEY REPORT**

There were no outstanding items to report this month. Jim Folkestad mentioned that Manager Beasley was currently working on a Reimbursement Agreement that would be discussed in greater detail in the Manager Report section of the meeting.

**ACCOUNTANT REPORT**

Kevin Collins reported on the financial statements ending August 31, 2018 that were included in the Board Packet.

**TREASURER REPORT**

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of August 2018. A motion was entered to approve the checks issued as written in the amount of \$335,846.20 for the interim report and to approve the disbursements in the amount of \$166,558.67.

**Motion:** Steve Tinnes

**Second:** Heidi Tackett

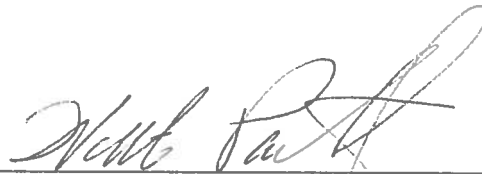
**Vote:** All Directors present voted in favor.

**MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. She noted that the bid opening for the Potable Pipeline Replacement project had been pushed out until October. Also of concern was the Cielo Pipeline (pipeline to bring WISE water to the District) cost overrun. Manager Beasley briefed the Board about the ongoing negotiations with the Cielo developers and Parker Water and Sanitation District due to higher than expected costs to upsize the pipeline from Stroh Road to the District's Chapman Pump Station. The Board reiterated their belief that the Out-of-District wastewater service to Cielo was contingent upon a good deal for the Pinery with the construction of the pipeline. The Board demanded that the residents of the District will not incur any cost whatsoever for the Cielo development. Staff is looking into more cost effective ways to deliver the WISE water.

Manger Beasley highlighted one of next month's topics was to discuss the final version of the 2019 District Budget. She noted that at the October meeting she will ask the Board to schedule a public hearing for comments on the 2019 Rates and Fees and the 2019 District Budget. Because of the Thanksgiving Holiday and noticing requirements for the Public Hearing, the Board moved to cancel the November Regular Board meeting and to schedule a Special Board Meeting on November 28, 2018 beginning at 6:30 PM at the District Office. Folkestad's office will assist staff by preparing the necessary notices for the schedule changes.

There being no additional business to come before the Board, Chairman Partridge noted the time of the next meeting on Wednesday September 19, 2018 starting at 6:30 PM and adjourned the meeting at 7:50 PM.



---

WALTER PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



---

HEIDI TACKETT, SECRETARY