

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday October 17, 2018 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Chairman Walter Partridge, District Board Members Steve Tinnes, Heidi Tackett, Russ Hokanson and Jim McGannon. Also present were District Manager, Heather Beasley, Jim Folkestad, District Counsel, and Joe Kinlaw, an attorney from Folkestad's office. Chuck Hinson, member of the Water Efficiency Task Force, was also present.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present.

DIRECTOR BUSINESS

Chairman Partridge address Mr. Folkestad regarding his upcoming retirement and thanked him for his many years of outstanding services over the years. Mr. Folkestad talked just a bit about his plans but said they would get into more detail during the Attorney Report part of the Board meeting.

Director Tinnes also thanked Mr. Folkestad. He also noted that the 2019 District Budget was coming along very well and thanked Manager Beasley for the great work.

Director Hokanson asked Manager Beasley to follow up on some low water pressure complaints.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chuck Hinson asked about the status of the Water Efficiency Plan review at the Colorado Water Conservation Board. Manager Beasley reported that staff has been following up with the CWCB but to-date, the review has not been completed.

MINUTES OF THE AUGUST 15, 2018 REGULAR BOARD MEETING

The minutes for the September 19, 2018 Regular Board meeting were approved as presented.

Motion: Heidi Tackett

Seconded: Steve Tinnes

Vote: All Directors present voted in favor.

CONSENT AGENDA:

RESOLUTION 2018-31 APPROVING EASEMENT AGREEMENT WITH DOUGLAS COUNTY BOARD OF COUNTY COMMISSIONERS

This easement covers an existing wastewater pipeline in the Pradera Filing 1-G subdivision that was missed and not recorded at the time of construction.

A motion was entered to approve Resolution 2018-31.

Motion: Heidi Tackett

Second: Russ Hokanson

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION:

DESIGNATE AN APPROVAL COMMITTEE FOR THE AWARD OF THE POTABLE PIPELINE REPLACEMENT PROJECT CONSTRUCTION CONTRACT

Staff has been negotiating some alternatives to the work presented in the bid set to reduce the project cost. The final amount was not available at the time of the Board meeting and staff would like to execute the contract before the next Board meeting. Directors McGannon and Hokanson volunteered to be on a committee to review the forthcoming recommendation by staff and give approval if warranted.

A motion was entered to designate authority to Directors Hokanson and McGannon to serve on a committee to review and approve the award of the construction contract.

Motion: Heidi Tackett

Second: Steve Tinnes

Vote: All Directors present voted in favor.

RESOLUTION 2018-32 RATIFYING THE APPOINTMENT OF DISTRICT MANAGER, HEATHER BEASLEY, TO SERVE AS BUDGET DIRECTOR AND TO PREPARE THE 2019 BUDGET AND SETTING A DATE AND TIME FOR THE PUBLIC HEARING FOR THE 2019 DISTRICT BUDGET

The final draft of the 2019 District Budget was presented for review and discussion. The Board agreed to set the Public Hearing for the 2019 District Budget to occur on November 28, 2018 at the District Offices beginning at 6:30 PM.

A motion was entered to approve Resolution 2018-32.

Motion: Jim McGannon

Second: Heidi Tackett

Vote: All Directors present voted in favor.

SETTING A DATE AND TIME FOR THE PUBLIC HEARING FOR THE 2019 RATES AND FEES

The Board directed minor changes to the draft of the 2019 Rates and Fees Schedule to reflect more of the intent of the 2017 Rates and Fees Study. Manager Beasley will revise the Schedule to show a 3% increase in the water rates for Large Irrigators and Golf Course. A motion was made to set the Public Hearing for the 2019 Rates and Fees to occur on November 28, 2018 at the District Offices beginning at 6:30 PM.

Motion: Walt Partridge

Second: Russ Hokanson

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Mr. Folkestad announced his plans to retire from practicing law effective December 31, 2018. He discussed transition options for his replacement with the Board over the next three-six months and will be happy to assist in whatever direction the Board would wish to go.

ACCOUNTANT REPORT

Kevin Collins was not present at the Board meeting. Manager Beasley reminded the Board that the Financial Statements provided in the packet were draft and would likely change since they were produced a week earlier than usual.

TREASURER REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of September 2018. A motion was entered to approve the checks issued as written in the amount of \$209,644.05 for the interim report and to approve the disbursements in the amount of \$52,949.24.

Motion: Steve Tinnes

Second: Russ Hokanson

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. She noted that she was in the process of developing other trade deals for the WISE water to members along the Western Pipeline and involved in the Cherry Creek Project Water Authority.

There being no additional business to come before the Board, Chairman Partridge noted the time of the next meeting on Wednesday November 28, 2018 starting at 6:30 PM and adjourned the meeting at 8:35 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY