

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday September 20, 2017 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Board Chairman Walt Partridge, District Board Members, Heidi Tackett, Stephan Tinnes, Russ Hokanson and Jim Evans. Also present were District Manager, Heather Beasley, Kevin Collins, District Account, Jim Folkestad of Folkestad Fazekas Barrick & Patoile, General Counsel and Alix Joseph of Burns Figa & Will, Special Water Counsel.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present.

**DIRECTOR BUSINESS**

Director Tinnes shared some information regarding the BEACON Eye on Water (EOW) pilot program that he has been participating in. The program allows users to monitor their water usage real-time through an app on their phone or electronic device. Director Tinnes has found the program to be very helpful and interesting.

Chairman Partridge confirmed that Director Evans would be writing the next newsletter article to be published in the October newsletters.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Jim McGannon, Pinery resident, updated the Board regarding the Conservation Task Force. He let the Board know that it would take some time to get together a group large enough to move forward but that they had been a handful of people interested already. Information regarding the new group has been published for a couple of months in the District newsletter, in the Piney HOA newsletter, on the District website and on the NextDoor app for the Pinery community. The board thanked Jim for his interest and effort to get our community involved.

**MINUTES OF THE AUGUST 16, 2017 REGULAR BOARD MEETING**

Minutes for the August 16, 2017 Regular Board meeting were approved as presented.

**Motion:** Heidi Tackett

**Seconded:** Jim Evans

**Vote:** All Directors present voted in favor.

## **EXECUTIVE SESSION**

At 6:46 PM, a motion was made to enter into Executive session pursuant to C.R.S. 24-6-402(4)(b), to receive advice of legal counsel concerning the District's Conditional water rights adjudicated in Case No. 87CW338.

**Motion:** Walt Partridge

**Seconded:** Jim Evans

**Vote:** All Directors present voted in favor.

At 7:03 PM, a motion was made by Director Tackett and seconded by Chairman Partridge to exit the Executive Session. All directors present voted in favor of the motion. For the record, Mr. Folkestad stated that no decisions were reached and no formal action was taken by the board during Executive Session.

## **ITEMS FOR BOARD ACTION AND/OR DISCUSSION:**

### **RESOLUTION 2017-20 CONCERNING DILIGENCE TO MAINTAIN AND PURSUE DEVELOPING THE DISTRICT'S CONDITIONAL GROUNDWATER RIGHTS AND APPROPRIATIVE RIGHTS OF EXCHANGE**

The District acquired the rights to some relatively junior water rights tributary to Cherry Creek when the "Broe" property included into the District in the 1980's. These water rights are currently conditional and every six years the District must show "diligence" towards developing these water rights into "absolute" rights. The deadline to file diligence on these water rights is October 31, 2017. A motion was made to approve Resolution 2017-20 setting forth the District's intention to continue to pursue development of these conditional water rights and further directed District's water counsel to file and Application for Diligence with the Water Court on or before October 31, 2017.

**Motion:** Heidi Tackett

**Second:** Jim Evans

**Vote:** All Directors present voted in favor.

The Board requested that Ms. Joseph return to the Regular Board Meeting in October and give a presentation about the basics of water rights in Colorado and those that the District owns. Manager Beasley will plan for this presentation and will try to get the word out to the public by advertising the presentation on the website and in various community newsletters.

### **DISCUSSION REGARDING THE DRAFT 2017 RATES AND FEES STUDY**

Manager Beasley discussed with the Board the draft report noting that there were no differences between the report and the discussion and decisions made in each of the Board workshops leading up to the final report. Director Tackett had some comments regarding some information to be added and that will be incorporated into the final draft. A motion was made to approve the 2017 Rates and Fees Study with the additions of the comments suggested by Director Tackett.

**Motion:** Russ Hokanson

**Second:** Heidi Tackett

**Vote:** The motion passed 4-1. Director Tinnes was the one vote against.

#### **DISCUSSION REGARDING REVISIONS TO THE WATER BILL ADJUSTMENT POLICY**

Manager Beasley updated to Board on the progress of the 4-month BEACON Eye on Water Pilot project. It has worked very well for the customers who use it to monitor the water use regularly. The technology is extremely useful for detecting leaks and periods of high water usage. One application of this technology can be for customers who have experienced an unexpected high water bill so that they can monitor their water use real-time and prevent further high usage. The Board decided to accept the BEACON program and pay the costs associated with the software platform. There was discussion about adding the endpoint costs to the tap fees so that all new taps are required to install the BEACON endpoint and the future customers would be added to the system. This will be discussed again at the October Board meeting when the second draft of the 2018 Budget is presented.

A motion was made to accept the BEACON Eye on Water program and to make it available to all customers. The customers would be required to pay cost associated with program enrollment.

**Motion:** Heidi Tackett

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

Another motion was made to revise the Water Bill Adjustment Policy to require all customers requesting an adjustment enroll in the BEACON Eye on Water program. The costs associated with enrollment would be deducted from the total approved credit.

**Motion:** Heidi Tackett

**Second:** Jim Evans

**Vote:** All Directors present voted in favor.

#### **ATTORNEY REPORT**

Jim Folkestad provided the Board with an update on issues concerning the District.

#### **ACCOUNTANT REPORT**

Kevin Collins, District Accountant was present to discuss the August 31, 2017 financial statements.

#### **TREASURER REPORT**

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of August 2017. A motion was entered to approve the checks issued as written in the amount of \$439,688.33 for the interim report and to approve the disbursements in the amount of \$138,276.68.

**Motion:** Steve Tinnes

**Second:** Heidi Tackett

**Vote:** All Directors present voted in favor.

#### **MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. Manager Beasley told the Board that final completion for both the Chapman Pump Station and the Chloramine Conversion projects is happening. The Board requested District staff to plan a formal dedication of the Chapman Pump Station once it was fully operational on an upcoming Saturday morning.

There being no additional business to come before the Board, Chairman Partridge adjourned the meeting at 8:15 PM.



---

WALTER PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY