

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday October 18, 2017 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were District Board Members, Heidi Tackett, Stephan Tinnes, and Jim Evans. Chairman Walter Partridge and Russ Hokanson were both excused from attending. Also present were District Manager, Heather Beasley, Kevin Collins, District Account, Jim Folkestad of Folkestad Fazekas Barrick & Patoile, General Counsel and Alix Joseph of Burns Figa & Will, Special Water Counsel.

Secretary Tackett called the meeting to order at 6:31 pm and established that a quorum of the Board was present.

DIRECTOR BUSINESS

Director Tinnes shared some information regarding the amount of water he's used each month over the past 10 years and the amount of his corresponding monthly bills. He is concerned about the rising cost of the water and wondered if the large lot/high water users would be able to keep up with the increasing rates.

Director Evans let the Board know that he requested all of the Pinery Pipeline newsletters and the *BEACON Eye On Water* information page be posted on the District website. Staff committed to make all those documents available on the website.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

There were no members of the public present that addressed the Board.

MINUTES OF THE SEPTEMBER 20, 2017 REGULAR BOARD MEETING

Director Evans noted that the discussing regarding the costs, including a 10% administration fee related to implementing the BEACON AMI program, needed to be added to the minutes. The minutes for the September 20, 2017 Regular Board meeting were approved with the above-mentioned addition.

Motion: Steve Tinnes

Seconded: Jim Evans

Vote: All Directors present voted in favor.

ITEMS FOR CONSENT AGENDA:

RESOLUTION 2017-21 APPROVING AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, LLC FOR 2017 WASTEWATER COLLECTION SYSTEM LINING

The Board approved the agreement with Insituform to install Cure-In-Place (CIP) liners in select pipes in the District's wastewater collection system. This work is performed each year as preventative maintenance.

RESOLUTION 2017-22 APPROVING AN AGREEMENT WITH C&L WATER SOLUTIONS INC. FOR 2017 WASTEWATER COLLECTION SYSTEM LMK SEAL INSTALLATION

The Board approved the agreement with C&L Water Solutions to install seals in select pipes in the District's wastewater collection system. This work is performed each year as preventative maintenance and as reactive maintenance for each point repair.

RESOLUTION 2017-23 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH INGENIUM ENGINEERING

The Board approved a professional services agreement to be able to provide general civil engineering services as needed.

RESOLUTION 2017-24 APPROVING A TASK ORDER WITH INGENIUM FOR FINAL DESIGN OF WISE LOCAL CONNECTION

The Board approved the contract for final design of the Pinery's local connection to the WISE infrastructure through Parker Water and Sanitation District's existing water distribution system. Construction of the line should wrap of Spring 2018.

RESOLUTION 2017-25 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH BROWNS HILL ENGINEERING AND CONTROLS FOR GENERAL SCADA AND CONTROLS INTEGRATION SERVICES

The Board approved a professional services agreement to be able to provide general SCADA and instrumentation controls programming services as needed.

A motion was made to approve Resolutions 2017-21, 2017-22, 2017-23, 2017-24, and 2017-25.

Motion: Jim Evans

Second: Steve Tinnes

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION:

PRESENTATION REGARDING WATER BASICS IN COLORADO

Alix Joesph of Burns Figa & Will attended the meeting to present information about water in Colorado. There was a lot of question and discussion. Manager Beasley is to schedule a time to present the information to the Board members who were absent.

RESOLUTION 2017-26 RATIFYING THE APPOINTMENT OF THE DISTRICT MANAGER, HEATHER BEASLEY, TO SERVE AS BUDGET DIRECTOR AND TO PREPARE THE 2018 BUDGET AND BUDGET MESSAGE AND SETTING A PUBLIC HEARING FOR CONSIDERATION OF THE 2018 DISTRICT BUDGET

Earlier in the year it was motioned and moved that District Manager, Heather Beasley serve as the Budget Director. The Board was asked to officially ratify that motion.

Motion: Steve Tinnes

Second: Jim Evans

Vote: All Directors present voted in favor.

SET A PUBLIC HEARING REGARDING THE POTENTIAL REVISION TO DISTRICT WATER AND WASTEWATER RATES AND FEES IN 2018

The Board set a Public Hearing for November 15, 2017 at 6:30 during the regular November meeting located at the District Offices to hear any comments or concerns from the public regard changes being considered to the rates and fees in 2018.

Motion: Jim Evans

Second: Heidi Tackett

Vote: All Directors present voted in favor.

DISCUSSION REGARDING THE 2ND DRAFT OF THE 2018 DISTRICT BUDGET

There was discussion regarding the 2nd draft of the 2018 District Budget. The changes from the previous version provided to the Board were itemized in the Board packet. Manager Beasley noted that the Employee Costs were adjusted in each of the divisions to accurately reflect the actual costs. There is a Public Hearing to gather public input on the 2018 District Budget next month and staff will be prepared to present the budget for approval.

ATTORNEY REPORT

Jim Folkestad provided the Board with an update on issues concerning the District.

ACCOUNTANT REPORT

Kevin Collins, District Accountant was present to discuss the September 30, 2017 financial statements.

TREASURER REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of September 2017. A motion was entered to approve the checks issued as written in the amount of \$337,820.52 for the interim report and to approve the disbursements in the amount of \$119,626.79.


Motion: Steve Tinnes

Second: Jim Evans

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. She noted that the WISE Wheeling Agreement with Parker Water and Sanitation District is close to final draft and will be presented to the Board for consideration in the next couple of months. There being no additional business to come before the Board, Secretary Tackett adjourned the meeting at 9:03 PM.



HEIDI TACKETT, SECRETARY
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



STEVE TINNES, VICE PRESIDENT

