

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday May 17, 2017 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Board Chairman Walt Partridge, District Board Members, Heidi Tackett, Stephan Tinnes, Russ Hokanson and Jim Evans. Also present were District Manager, Heather Beasley, Kevin Collins, District Account and Jim Folkestad of Folkestad Fazekas Barrick & Patoile, General Counsel.

Chairman Partridge called the meeting to order at 6:33 pm and established that a quorum of the Board was present.

**DIRECTOR BUSINESS**

Director Tinnes distributed informational documents regarding “winter kill” and winterizing irrigation systems. He also informed the meeting participants about the “cycle and soak” irrigation method.

Chairman Partridge asked the Board if they were still interested in writing articles for the monthly newsletters. The Board was agreeable to that and Chairman Partridge will begin the cycle again by authoring the next newsletter article. He also inquired if there was some community service that our staff could be performing while they were out and about in the District doing their jobs. Manager Beasley committed to discuss the concept with the District superintendents.

Director Tackett queried the Board about the possibility of changing the meeting times from the evening to the daytime. Her desire is to have more of the staff involved in the meetings. Some of the Board members are not able to attend daytime meetings during certain times of the year so the Board was going to consider having meetings during the day in certain seasons of the year.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Veronica Bergeron attended the meeting to ask if there was anything that could be done to lower the rates. She is on a fixed income and uses very little water. She is frustrated that her monthly bill is always the same and there are no incentives for low water users. The Board explained to Ms. Bergeron that the District is looking at those types of situations in the current update to the Rates and Fees study.

**MINUTES OF THE APRIL 19, 2017 REGULAR BOARD MEETING**

Minutes for the April 19, 2017 Regular Board meeting were approved with one revision.

**Motion:** Steve Tinnes

**Seconded:** Russ Hokanson

**Vote:** All Directors present voted in favor.

## **MINUTES OF THE MAY 1, 2017 SPECIAL BOARD MEETING**

Minutes for the May 1, 2017 Special Board meeting were approved as presented.

**Motion:** Heidi Tackett

**Seconded:** Steve Tinnes

**Vote:** All Directors present voted in favor.

### **ITEMS FOR CONSENT AGENDA:**

#### **RESOLUTION 2017-13 APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HRS WATER CONSULTANTS, INC.**

This is a general consulting agreement with HRS Water Consultants. No specific tasks or costs are associated with this agreement.

#### **RESOLUTION 2017-14 APPROVING A TASK ORDER WITH HRS WATER CONSULTANTS, INC. FOR ASSISTANCE ACQUIRING PERMITS TO BEGIN AQUIFER STORAGE AND RECOVERY PROGRAM**

This Task Order begins the permitting process to use the District wells for storage and subsequent recovery of excess water.

#### **RESOLUTION 2017-15 APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE CHERRY CREEK PROJECT WATER AUTHORITY FOR THE REHABILITATION OF THE MAHONEY WELL**

This agreement outlines the works to rehabilitate the Mahoney wells and how the District will be repaid for the capital investment through rate rebates over time from the CCPWA.

A motion was made to approve Resolution 2017-13, Resolution 2017-14 and Resolution 2017-15.

**Motion:** Heidi Tackett

**Second:** Russ Hokanson

**Vote:** All Directors present voted in favor.

### **ITEMS FOR BOARD ACTION AND/OR DISCUSSION:**

#### **RATES AND FEES BOARD WORKSHOP #2 – WATER AND WASTEWATER FEES**

The Stantec consultant team attended the Board meeting to present its findings / recommendation of the proposed revisions to the District water and wastewater tap fees. The Board directed staff to use the recommended tap fee revisions for the next step of the rates and fees update – the financial plan. The Board also decided to have a Special Board meeting on June 20, 2017 to discuss the findings of the financial plan.

**Motion:** Walt Partridge

**Second:** Jim Evans

**Vote:** All Directors present voted in favor.

**ATTORNEY REPORT**

Jim Folkestad provided the Board with an update on issues concerning the District.

**ACCOUNTANT REPORT**

Kevin Collins, District Accountant was present to discuss the April 30, 2017 financial statements.

**TREASURER REPORT**

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of April 2017. A motion was entered to approve the expenses and checks issued as written in the amount of \$1,325,848.41 for the interim report and \$16,953.70 for the disbursement report.

Motion: Steve Tinnes

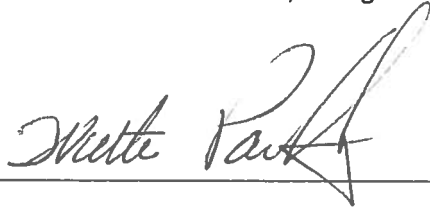
Second: Jim Evans

Vote: All Directors present voted in favor.

**MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. Manager Beasley also noted that, continuing with the effort to optimize operations and business practices, next month there would be discussion about the Information Technology Business Practice and whether it makes sense to have an IT person on staff.

There being no additional business to come before the Board, ~~Acting Chair Tackett~~ <sup>Chairman Partridge</sup> adjourned the meeting at 8:41 PM.



WALTER PARTRIDGE, CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY