

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday March 15, 2017 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Board Chairman Walter Partridge, District Board Members, Heidi Tackett, Stephan Tinnes, and Jim Evans. Russ Hokanson's absence was excused. Also present were District Manager, Heather Beasley, and Jim Folkestad of Folkestad Fazekas Barrick & Patoile, General Counsel and Kevin Collins of CliftonLarsonAllen, District Accountant.

Chairman Partridge called the meeting to order at 6:32 pm and established that a quorum of the Board was present.

**DIRECTOR BUSINESS**

Chairman Partridge asked for a status update to the Aquifer Storage and Recovery projects. Manager Beasley told the Board that she would be meeting with HRS and Burns Figa & Will next week to begin the permitting process on several of the District's wells to be able to inject water for storage and subsequent recovery.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Joy Reese, residing at 5375 Hospitality Place in the Pinery District, asked the Board to describe the meter reading process in the District. Manager Beasley described the process to Ms. Reese. She also explained a pilot project that will begin in April featuring the BEACON AMA that allows customers to see the water they are using "real-time". Ms. Reese indicated that she is interested in participating so Manager Beasley committed to having the operator in charge of the pilot contact her soon.

Minutes for the February 15, 2017 Regular Board meeting were approved as presented.

**Motion:** Heidi Tackett

**Seconded:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**ITEMS FOR CONSENT AGENDA:**

**RESOLUTION 2017-07 APPROVING AN AMENDMENT TO THE GENERAL RELEASE AND SETTLEMENT AGREEMENT FOR WELL A-16**

This amendment to the construction contract will allow Hydro Resources an additional 2 months of time to complete drill the replacement Well A-16.

A motion was made to approve Resolution 2017-07.

**Motion:** Heidi Tackett

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**ITEMS FOR BOARD ACTION AND/OR DISCUSSION:**

**RESOLUTION 2017-08 APPROVING AN AGREEMENT WITH STANTEC FOR TECHNICAL SUPPORT ASSOCIATED WITH THE CHLORAMINE CONVERSION**

This professional services agreement will provide support to water operations for the upcoming conversion to chloramines. This was a planned expense associated with the project. Manager Beasley also explained there is an additional effort to study the disinfection system at Well B that will allow the District to forgo building an ammonia storage and dosing facility at Well B. This could result in a cost reduction of hundreds of thousands of dollars.

A motion was made to approve Resolution 2017-08.

**Motion:** Jim Evans

**Second:** Walt Partridge

**Vote:** All Directors present voted in favor.

**RESOLUTION 2017-09 APPROVING AN AGREEMENT WITH DEWBERRY FOR SITE CIVIL DESIGN OF WELL A-16 FACILITIES**

This professional services agreement will provide final design assistance with the new Well A-16.

A motion was made to approve Resolution 2017-09.

**Motion:** Steve Tinnes

**Second:** Heidi Tackett

**Vote:** All Directors present voted in favor.

**DESIGNATE A BOARD SUBCOMMITTEE FOR APPROVAL OF GRADING CONTRACT FOR WELL A-16**

The Board designated an approval subcommittee comprised of Director Tackett and Director Tinnes to approve a grading contract for Well A-16 before the next Board meeting in April. Manager Beasley expects to have information and a recommendation to the subcommittee within 2-3 weeks.

**ATTORNEY REPORT**

Jim Folkestad provided the Board with an update on issues concerning the District and mentioned that most of the legal issues presented in his report should be wrapped up by next month.

**ACCOUNTANT REPORT**

Kevin Collins was present to discuss the January 31, 2017 and February 28, 2017 financial statements. There was some discussion about the revenue from the Water Project Fee. Director Tinnes was interested in what projects that revenue has been used for. Mr. Collins directed Director Tinnes to page 2 of the exception report that lists every draw and the balance of the Water Project Fee fund since it was established. To-date, it has only be used to pay for expenses related to the WISE project.

**TREASURER REPORT**

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of February 2017. A motion was entered to approve the expenses and checks issued as written in the amount of \$909,162.16 for the interim report and \$26,531.15 for the disbursement report. Chairman Partridge noted that he appreciated the Colorado Water Conservation Board (CWCB) Loan dashboard.

Motion: Steve Tinnes

Second: Jim Evans

Vote: All Directors present voted in favor.

**MANAGER REPORT**

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District. In particular there was some discussion about delays in the District being able to receive its WISE water through Parker. Even though all of the WISE local infrastructure will be complete, Parker WSD will not have their chloramine conversion complete so all of the Ridgeway Pipeline participants will not be able to get their WISE water until that is finished. Currently, Parker plans to finish their conversion project by November 2017. Manager Beasley explained the process that the District can go through to trade its WISE water to other members while the District is not able to get any of it.

There being no additional business to come before the Board Chairman Partridge adjourned the meeting at 7:45 PM.



HEIDI TACKETT, ACTING CHAIRMAN  
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEATHER BEASLEY, ASSISTANT SECRETARY