

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday February 15, 2017 at the District Office at 5242 Old Schoolhouse Road, the time and place of the meeting according to the posted notices. Present were Board Chairman Walter Partridge, District Board Members, Heidi Tackett, Stephan Tinnes, Russ Hokanson and Jim Evans. Also present were District Manager, Heather Beasley, and Jim Folkestad of Folkestad Fazekas Barrick & Patoile, General Counsel.

Chairman Partridge called the meeting to order at 6:34 pm and established that a quorum of the Board was present.

DIRECTOR BUSINESS

Chairman Partridge reminded Manager Beasley that the preference of the Board is to receive one check for all Board meetings they attended at the end of each year. The Board members received a check for their time at the regular January Board meeting. Manager Beasley committed to correct that procedure.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

No members from the public were in attendance.

Minutes for the January 18, 2017 Regular Board meeting were approved as presented.

Motion: Heidi Tackett

Seconded: Jim Evans

Vote: All Directors present voted in favor.

ITEMS FOR CONSENT AGENDA:

RESOLUTION 2017-04 APPROVING AN AGREEMENT WITH L. PAUL GEODECKE FOR AUDITING SERVICES

The Board approved the resolution to contract with Paul Geodecke for the auditing of the District's financial statements from 2016. Manager Beasley noted that the rates are the same as last year and there is a provision for an additional audit, if necessary, for the Colorado Water and Power Development Authority loan distributions. The Board also created an Audit Committee to review the audit and provide a recommendation of action to the Board. The Audit committee will include Kevin Collins, Heather Beasley, Steve Tinnes and Russ Hokanson

A motion was made to approve Resolutions 2017-04.

Motion: Heidi Tackett

Second: Steve Tinnes

Vote: All Directors present voted in favor.

ITEMS FOR BOARD ACTION AND/OR DISCUSSION:

RESOLUTION 2017-05 APPROVING AN AGREEMENT WITH STANTEC CONSULTING SERVICES, INC. FOR PREPARATION OF THE 2017 RATES AND FEE STUDY

There was discussion as to why the District needs to hire a consultant to conduct a rate study and at what intervals. Jim Folkestad explained the legal benefits to having a professional opinion on the rates that the District charges its customers.

A motion was made to approve Resolutions 2017-05.

Motion: Heidi Tackett

Second: Jim Evans

Vote: All Directors present voted in favor.

RESOLUTION 2017-06 APPROVING THE DISTRICT EMPLOYEE HANDBOOK VERSION DATED FEBRUARY 15, 2017

This item was tabled last month. Staff, Director Tackett and legal counsel has had the time to review and revisions were made from last month's version to the version presented in Board packet. Mr. Folkestad suggested some additional minor changes to the version presented in the Board packet.

A motion was made to approve Resolutions 2017-06 with the changes suggested by Mr. Folkestad.

Motion: Russ Hokanson

Second: Jim Evans

Vote: All Directors present voted in favor.

ATTORNEY REPORT

Jim Folkestad provided the Board with an update on issues concerning the District.

ACCOUNTANT REPORT

There were no financial statements presented this month. Manager Beasley explained that due to the audit activities, the financial books are left open so producing a 2017 financial report is difficult to do accurately. Kevin Collins will present to the Board in March the January 2017, February 2017 and the December 2016 financial statements.

TREASURER REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of January 2017. A motion was entered to approve the expenses and checks issued as written in the amount of \$1,368,521.47 for the interim report and \$722,915.86 for the disbursement report.

Motion: Steve Tinnes


Second: Heidi Tackett

Vote: All Directors present voted in favor.

MANAGER REPORT

Manager Beasley updated the Board on items of importance to the District including the progress of the Capital projects as well as some of the development projects around the District.

There being no additional business to come before the Board Chairman Partridge adjourned the meeting at 7:50 PM.



WALTER PARTRIDGE, CHAIRMAN
DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY