

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday May 18, 2016 at the main office, the time and place of the meeting according to the posted notices. Present were District Board Members, Walt Partridge, Robert Chapman, Heidi Tackett and Stephan Tinnes. Also present were District Manager, Heather Beasley, Kevin Collins, District Accountant, and Jim Folkestad, General Counsel, and staff members, Rod Bergholm, Kevin Clark, Richard Kurlish, Chuck Harrison, Russel Holmes and Patty Britton.

Chairman Partridge called the meeting to order at 6:30 pm and established that a quorum of the Board was present.

Minutes for the April 20, 2016 Regular Board Meeting were approved as written.

**Motion:** Bob Chapman

**Seconded:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**PUBLIC RESPONSE**

None

**DIRECTOR BUSINESS**

The Board proceeded with the 2016 Director Elections:

***Chairman:***

Bob Chapman nominated Walt Partridge for Chairman of the Board.

Steve Tinnes seconded the motion and all Directors present voted in favor.

***Vice Chairman:***

Walt Partridge nominated Bob Chapman as Vice Chair.

Steve Tinnes seconded the motion and all Directors present voted in favor.

***Secretary:***

Bob Chapman nominated Heidi Tackett as Secretary.

Steve Tinnes seconded the motion and all Directors present voted in favor.

***Assistant Secretary:***

Bob Chapman nominated Russ Hokanson as Assistant Secretary.

Steve Tinnes seconded the motion and all Directors present voted in favor.

***Treasurer:***

Walt Partridge nominated Steve Tinnes as Treasurer.

Heidi Tackett seconded the motion and all Directors present voted in favor.

Director Tackett request a special meeting to address the Employee Benefit topic. District Manager Heather Beasley will coordinate with the Directors for a date and time that will work with all Directors.

**ITEMS FOR CONSENT AGENDA:**

**RESOLUTION 2016-17 APPROVING CHANGE ORDER #1 TO THE AGREEMENT WITH MOLTZ CONSTRUCTION, INC. TO PERFORM CONSTRUCTION SERVICES RELATED TO PUMP STATION #1 AND ZONE A PIPELINE PROJECT**

The Board was asked to approve Resolution 2016-17 approving Change Order #1 with Moltz Construction for removal of existing asbestos concrete pipeline relative to the Pump Station #1 and Zone A Pipeline Project and authorize the District Manager to execute the cost for the Change Order in the amount of and not to exceed \$111,000.

**Motion on the Consent Agenda Item:** Heidi Tackett

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**ITEMS FOR ACTION AND BOARD DISCUSSION:**

**DISCUSSION REGARDING DISTRICT SCADA SECURITY**

After reviewing the information in the Board packet, the Board directed staff to apply for a grant with the State of Colorado's State Internet Portal Authority, SIPA, to hopefully receive assistance with preparing a Cybersecurity Assessment and Security Roadmap.

**PRESENTATION OF DISTRICT VISION, MISSION AND VALUES**

After staff introductions the Vision, Mission and Value Team presented the finalized statements that the employees of the District all agreed on, believe in and will stand by to achieve their goals. The team discussed the process of revitalizing the District's Vision, Mission and Values statement and showed a sense of ownership and pride on the final document. The team also produced a graphic draft of a new District logo to represent the District's 'Quality Water for Life' mission statement. The Board was very enthusiastic with the presentation and directed the staff to put together a plan to rollout the new District Logo.

A motion was made to approve and accept the new District's Vision, Mission and Value statements.

**Motion:** Heidi Tackett

**Second:** Steve Tinnes

**Vote:** All Directors present voted in favor.

**DISCUSSION REGARDING THE ASSET MANAGEMENT IMPLEMENTATION PLAN**

There was a presentation from Business Analyst, Rod Bergholm reviewing cost comparison, estimations and the critical priority list of the Asset Condition of our distribution and collection system. District Manager Beasley also asked for direction from the Board about the option available to be proactive and maintain the level of service. The Board directed staff to continue pursuing the in-house maintenance and get creative with funding sources so that maintenance activities could begin without affecting the rates and fees.

**DISCUSSION REGARDING EMPLOYEE BENEFITS ANALYSIS**

The employee benefits analysis and discussion was tabled until a special meeting can be scheduled. General Counsel Jim Folkestad told the Board that he will prepare a public notice for the Special Board Meeting once the date has been determined.

**ATTORNEY'S REPORT**

Attorney Jim Folkestad provided the Board with an update on issues concerning the District.

**ACCOUNTANT'S REPORT**

Accountant Kevin Collins answered questions from the Board on April 2016 Financial Report the Directors received in the monthly board packet for review.

**TREASURER'S REPORT**

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of April 2016. A motion was entered to approve the expenses and checks issued as written in the amount of \$704,223.34 for disbursements and \$154,415.89 for the interim report.

**Motion:** Steve Tinnes

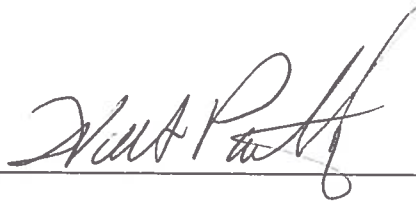
**Second:** Heidi Tackett

**Vote:** All Directors present voted in favor.

**DISTRICT MANAGER'S REPORT**

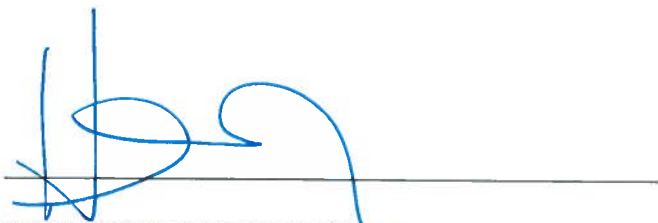
Manager Beasley updated the Board on items of importance to the District.

There being no additional business to come before the Chairman Partridge adjourned the meeting at 7:50 PM.



WALT PARTRIDGE, CHAIRMAN DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEIDI TACKETT, SECRETARY

Heather Beasley, Asst. Secretary