

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday, March 16, 2016 at the main office, the time and place of the meeting according to the posted notices. Present were District Board Members, Robert Greene, Robert Chapman, Heidi Tackett, Stephan Tinnes, and Walt Partridge. Also present were District Manager, Heather Beasley, Kevin Collins, District Accountant, and James Folkestad, General Counsel. Also present was District staff, Rod Bergholm, Kevin Clark, Dan Hammann, Russ Holmes, and Steve Rickard, and Pinery resident and future Board member, Russ Hokkanson.

Chairman Greene called the meeting to order at 6:35 pm and established that a quorum of the Board was present.

Minutes for the February 17, 2016 Regular Board Meeting were approved as written.

PUBLIC RESPONSE

None

DIRECTOR BUSINESS

None

ITEMS FOR CONSENT AGENDA:

Resolution 2016-08 Task Order with CH2M for services during construction relating to the Pump Station #1 and Zone A Pipeline Project
The Board was asked to approve Resolution 2016-8 approving Task Order 2016-1 with CH2M.

Resolution 2016-09 Task Order with Ingenium to build a water supply planning model to support the Water Resources Master Plan
The Board was asked to approve Resolution 2016-9 approving Task Order 2016-1 with Ingenium Engineers.

Resolution 2016-10 Professional Services Agreement with Golder Associates, Inc.
The Board was asked to approve Resolution 2016-10 approving the agreement with Golder Associates, Inc. for District-wide on-call services.

Resolution 2016-11 Task Order with Golder and Associates for Instrumentation and Controls for the Pump Station #1
The Board was asked to approve Resolution 2016-11 approving Task Order 2016-1 with Golder Associates, Inc. for work on the Pump Station 1 project.
Motion: Heidi Tackett

Second: Robert Chapman

Vote: All Directors present voted in favor.

ITEMS FOR ACTION AND BOARD DISCUSSION

FORMATION OF AN AUDIT SUBCOMMITTEE

The Board was asked to form a committee consisting of two Board members to meet with Auditor Paul Goedecke to review the 2014-2015 Financial Statements and Audit Report. The committee will consist of Accountant Kevin Collins, Auditor Paul Goedecke, Manager Heather Beasley, and Board members Steve Tinnes and Walt Partridge. The meeting date and time will be coordinated by Manager Beasley.

EMPLOYEE BENEFITS SURVEY

District staff prepared and presented a comprehensive employee benefit survey to be used in discussing the comprehensive employee compensation package. Manager Beasley discussed the survey with the Board.

INFRASTRUCTURE REPAIR AND MAINTENANCE BUSINESS PROCESS

Rod Bergholm, Business Analyst for the District prepared an analysis of the District's practices for accomplishing the repair and maintenance of the water delivery and wastewater collection systems. Manager Beasley led a discussion with the Board on the analysis of this District asset.

ADVANCED METERING ANALYTICS – BADGER BEACON

Staff presented information to the Board about the Badger Beacon Advanced Metering Analytics technology. This internet based software would give customers and staff the ability to monitor water usage in real time that would allow for faster leak detection and aid in water conservation efforts. Staff recommended that the Board direct staff to implement a BEACON AMA pilot program. The Board agreed to implement a 4 month trial use of the AMA by choosing 10 customers throughout the District with the end result being feedback from those users so that the District can recommend this product to its customers. A motion was entered to implement a 4 month trial using District customers.

Motion: Robert Greene

Second: Walt Partridge

Vote: All Directors present voted in favor.

ATTORNEY'S REPORT

Attorney Jim Folkestad provided the Board with an update on issues concerning the District. The date of the incoming new Board member was discussed and Russ Hokanson will be sworn in at the May 2016 Board meeting.

ACCOUNTANT'S REPORT

Accountant Kevin Collins answered questions from the Board on February 2016 Financial Report the Directors received in the monthly board packet for review.

TREASURER'S REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of February 2016. A motion was entered to approve the expenses and checks issued as written in the amount of \$407,556.60 for disbursements and \$30,545.32 for the interim report.

Motion: Steve Tinnes

Second: Walt Partridge

Vote: All Directors present voted in favor.

DISTRICT MANAGER'S REPORT

Manager Beasley updated the Board on items of importance to the District.

Chairman Greene announced his resignation and nominated Walter Partridge to take his place as Chairman.

Motion: Robert Greene

Second: Heidi Tackett

Vote: All Directors present voted in favor.

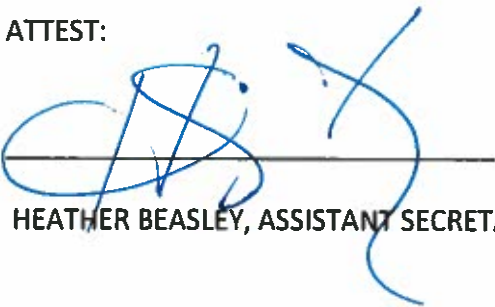
District Staff and the Board toasted Mr. Greene and thanked him for his tenure and service as a Board Member with the Pinery Water and Wastewater District.

There being no additional business to come before the Board Chairman Greene adjourned the meeting at 9:15PM.



HEIDI TACKETT, ACTING CHAIRPERSON DENVER SOUTHEAST SUBURBAN
WATER & SANITATION DISTRICT

ATTEST:



HEATHER BEASLEY, ASSISTANT SECRETARY