

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday August 12, 2015 at the main office, the time and place of the meeting according to the posted notices. Present were District Board Members – Robert Greene, Robert Chapman, Stephan Tinnes, Heidi Tackett via phone and Walt Partridge, District Manager - Heather Beasley, and General Counsel – James Folkestad. Also present was Jennifer Smith from Glacier Construction.

Chairman Greene called the meeting to order at 6:00 pm and established that a quorum of the Board was present.

Minutes for the July 8, 2015 Regular Board Meeting were approved.

PUBLIC RESPONSE

DIRECTOR BUSINESS

- **Change of Date for 2016 Board Meetings** – Chairman Greene requested to move this item to an Action Item

CONSENT AGENDA ITEMS:

RESOLUTION 2015-21 APPROVING WITH C & L WATER SOLUTIONS INC. FOR 2015 COLLECTION SYSTEM INSTALLATION OF LMK SEALS

A motion was entered to approve this Resolution and to authorize the District Manager to execute the agreement in the amount of \$17,000.00.

RESOLUTION 2015-22 APPROVING AN AGREEMENT WITH LAYNE INLINER, LLC FOR 2015 COLLECTION SYSTEM LINING

A motion was entered to approve this Resolution and authorize the District Manager to execute the agreement in the amount not to exceed \$32,977.00.

RESOLUTION 2015-23 APPROVING AN AGREEMENT WITH GLACIER CONSTRUCTION CO., INC. FOR REPAIRS TO THE STRUCTURAL T-BEAM IN THE ADVANCED WATER TREATMENT BUILDING AT THE DISTRICT WASTEWATER TREATMENT PLANT

A motion was entered to approve this Resolution and authorize the District Manager to execute the agreement in the amount of \$52,690.00 and manage a project contingency of \$5,000.

Motion: Heidi Tackett

Second: Robert Chapman

Vote: All Directors present voted in favor

ITEMS FOR BOARD ACTION AND DISCUSSION:

CHANGE OF DATE FOR 2016 BOARD MEETINGS

Manager Beasley has requested that the Board consider shifting the monthly Board meetings to the third Wednesday of each month for 2016. This move will allow staff to have financial information available in a timelier manner.

Motion: Robert Greene

Second: Heidi Tackett

Vote: All Directors present voted in favor.

APPROVAL OF A NOTICE OF MEETING TO CONSIDER ADOPTION OF A RESOLUTION CERTIFYING READINESS-TO-SERVE FEES TO THE TREASURER OF DOUGLAS COUNTY, AND TO AUTHORIZE LEGAL COUNSEL TO SEND IT TO THE PROPERTY OWNER OF 5379 SEDONA DRIVE

This certification process has worked successfully in the past to clean up unpaid vacant lot fees on accounts that are delinquent. The account for 5379 Sedona Drive is currently the only account that qualifies for the certification process. The Board entered a motion to approve the Notice of Meeting.

Motion: Walter Partridge

Second: Robert Chapman

Vote: All Directors present voted in favor

PRESENTATION OF NEW DISTRICT WEBSITE

Manager Beasley showed the Board the home page for the new website that is under construction. The new website will include a Facebook and Twitter account that will allow the District staff to better communicate with customers.

DISCUSSION REGARDING DRAFT 2016 DISTRICT BUDGET

After a brief discussion about the 2016 draft District Budget, the Board and staff scheduled a Budget Workshop for September 1, 2015, at 5pm which will be considered a Special Meeting at the District's Main office.

ATTORNEY'S REPORT

General Counsel James Folkestad presented matters of interest to the Board:

- Choke Cherry/Stone Creek Metro - Extensive title research has uncovered issues that have required water counsel to resolve the issues.
- Limitation of Irrigable Areas – this could be dictated by the District through language in the covenance, but the enforcement of this would be an issue. Language for the 6,000 square feet limit on irrigable area for a lot in the District will be included in the Developer Service Agreement for any new development coming onboard.

ACCOUNTANT'S REPORT

The Financial Statements for June 30, 2015 were discussed by the Board and staff. Director Tinnes provided his condensed version of the financial information. Manager Beasley presented her Progress Schedule Summary and Cash Flow Projection and Summary for discussion.

TREASURER'S REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of July, 2015. A motion was entered to issue checks as written in the amount of \$662,351.14 for disbursements, and \$101,653.68 for the interim report.

Motion: Steve Tinnes

Second: Robert Chapman

Vote: All Directors present voted in favor.

DISTRICT MANAGER'S REPORT

Manager Beasley updated the Board on items of importance to the District.

- Discussion was had regarding the customer who sent a letter stating that she is unhappy with the cost of tap fees in our District and says it is prohibiting her from selling her vacant lot. Chairman Greene entered a motion that the Board has discussed and decided to reject the customer's request for a decrease in the tap fee cost.

Motion: Robert Greene

Second: Walter Partridge

Vote: All Directors present voted in favor

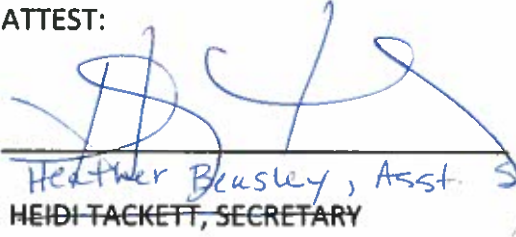
- Cherry Creek Project Water Authority – The Board and staff discussed the idea of making a capital investment in CCPWA which will allow the District to buy out other partners involved and increasing the shares in the tributary water rights on Cherry Creek.
- Capital Projects are coming to a close – Manager Beasley offered to give the Board a tour of these completed projects. The Board asked Manager Beasley to have the engineer working on the new Pump Station 1 project come to a meeting to explain to them the reasoning and costs for demolishing the existing Pump Station 1.
- SDA Conference – The preliminary agenda for the conference in September was given to the Board. Chairman Greene would like to see the Manager of the District there to represent the Board and District. At this time the only Board member attending will possibly be Director Tackett.

There being no additional business to come before the Board Chairman Greene adjourned the meeting at 8:08 PM.



ROBERT GREENE, CHAIRMAN, DENVER SOUTHEAST SUBURBAN
WATER & SANITATION DISTRICT

ATTEST:



Heidi Tackett, Asst. Secretary
HEIDI TACKETT, SECRETARY