

**MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday May 13, 2015 at the main office, the time and place of the meeting according to the posted notices. Present were District Board Members –Robert Greene, Robert Chapman, Heidi Tackett, Stephan Tinnes, and Walt Partridge, District Manager - Heather Beasley, General Counsel - Jim Folkestad, and District Accountant – Kevin Collins, and District staff Rod Bergholm and Kevin Clark. Also present were representatives from Glacier Construction.

Chairman Greene called the meeting to order at 6:00 pm and established that a quorum of the Board was present.

Minutes for the April 8, 2015 Regular Board Meeting were approved.

PUBLIC RESPONSE

The representatives from Glacier Construction were present to provide an update on the progress of the project at Reservoir 2B. Completion is slated for July 6th, 2015.

DIRECTOR BUSINESS

Director Tackett and Chairman Greene would like to push finalizing the Employee handbook to the July Board meeting. Mr. Folkestad added that the code of ethics should be separated from the Employee handbook, along with other changes.

Mr. Folkestad also informed the Board that he will be absent from the July Board meeting. Manager Beasley is contacting Director Chapman’s neighbor via letter regarding the issue with trees in the District easement.

ITEMS FOR BOARD ACTION AND DISCUSSION:

Approval of Task Order 2015-03 with CH2M Hill for the Chloramine Implementation Evaluation

This evaluation is associated with the WISE Project in identifying which entry points in the District water system that will need to be retrofitted for chloramine conversion. A motion was entered to approve Task Order 2015-03 with CH2M Hill in the amount not to exceed \$33,000 which includes a 4.8% contingency.

Motion: Robert Chapman

Second: Walt Partridge

Vote: All Directors present voted in favor.

Approval of Task Order 2015-01 with Farnsworth for update to GIS system

The District has requested approval of this Task Order for updating its GIS system. A motion was entered to approve Task Order 2015-01 with Farnsworth not to exceed \$26,000.00.

Motion: Heidi Tackett

Second: Walt Partridge

Vote: All Directors present voted in favor.

Professional Services Agreement with GBSM Inc. for District Website renovation

The District is looking to update its website to providing better communication capabilities. GBSM, Inc. recently completed a website update and platform conversion for the South Metro Water Supply Authority. This renovation is in the 2015 Budget.

Chairman Greene tabled this action item as he has found another vendor that is less expensive than GBSM, Inc. to look at providing a quote.

Change Order with Dewberry for Professional Services related to Well K Complex

This change order covers costs to cover the remainder of the construction phase engineering services needed for the Well K Complex site that includes the drainage report required by Douglas County. A motion was entered to approve the contract amendment of \$15,000.00.

Motion: Heidi Tackett

Second: Robert Chapman

Vote: 4 Directors voted in favor. Chairman Greene voted against.

ATTORNEY'S REPORT

Mr. Folkestad presented active matters of interest to the Board included in his report.

ACCOUNTANT'S REPORT

Accountant Kevin Collins presented the March 31, 2015 financials.

TREASURER'S REPORT

Treasurer Steve Tinnes presented the Treasurer's Report for Board approval for the month of April 2015. A motion was entered to issue checks as written in the amount of \$1,037,990.73 for disbursements and \$50,342.78 for the interim report.

Motion: Steve Tinnes

Second: Robert Chapman

Vote: All Directors present voted in favor.

DISTRICT MANAGER'S REPORT

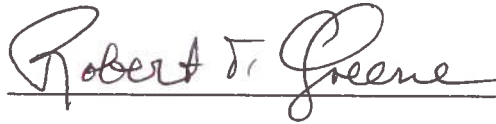
Manager Beasley updated the Board on items of importance to the District. She added that Bob Barrows and Dave Perkins with Sagewood Estates will be making a presentation at the June Board meeting to discuss the maximum irrigated area requirement for that development.

Discussion of District Vision and Mission

District staff member Rod Bergholm presented the framework for developing the District's Vision and Mission Statement. The Board and staff discussed developing and providing guidance for the priorities the District sets, the work it does and the investments it makes for the future and following a vision statement to provide safe reliable and cost effective water and wastewater systems to the customers.

After a constructive and engaging discussion, the Board requested that staff redefine and expound on the ideas brought forth at the meeting and come back with a polished mission statement.

There being no additional business to come before the Board Chairman Greene adjourned the meeting at 8:20pm.

Handwritten signature of Robert J. Greene in black ink, written over a horizontal line.

ROBERT GREENE, CHAIRMAN, DENVER SOUTHEAST SUBURBAN
WATER & SANITATION DISTRICT

ATTEST:

Handwritten signature of Heidi Tackett in blue ink, written over a horizontal line.

HEIDI TACKETT, SECRETARY