

MINUTES OF THE BOARD MEETING
OF THE BOARD OF DIRECTORS OF THE
DENVER SOUTHEAST SUBURBAN WATER
AND SANITATION DISTRICT

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday July 9, 2014 at the main office, the time and place of the meeting according to the posted notices. Present were District Board Members –Robert Greene, Robert Chapman, Rodney Bergholm, Heidi Tackett and Stephan Tinnis, District Manager - Heather Beasley, General Counsel - Jim Folkestad, and District Accountant - Kevin Collins.

Chairman Greene called the meeting to order at 6:14 pm and established that a quorum of the Board was present.

PUBLIC RESPONSE

There was no public comment as no one from the public attended the meeting.

DIRECTOR'S BUSINESS

Chairman Greene noted that he received a letter from a District employee via email and that he forwarded that email to the District Manager and the District attorney. Director Greene provided a printed copy of the letter to each of the other Board members. Directed Greene requested that the District Manager or District Attorney respond to the letter on behalf of the Board of Directors.

Minutes for the June 11, 2014 Regular Board Meeting were approved.

Minutes from the June 23, 2014 Special Board Meeting were approved pending corrections.

ITEMS FOR BOARD ACTION AND DISCUSSION:

RESOLUTION 2014-21 APPROVING CHANGES TO THE EMPLOYEE HANDBOOK (SEPTEMBER 2006 VERSION)

Manager Beasley discussed the proposed changes to the Employee Handbook. The changes were related to bringing on a new employee, District Vehicle Use policy, recommendations from the District auditor related to the Health Savings Account, and vacation accruals.

The Board approved the proposed changes with some revisions and directed the Manager to incorporate the revisions into the overall document that would be approved by resolution after review by District Counsel at a later date.

RESOLUTION 2014-22 AND RESOLUTION 2014-23 APPROVING TASK ORDERS 2014-1 AND 2014-2 WITH GOLDER AND ASSOCIATES TO PROVIDE SCADA AND PROGRAMMING SERVICES FOR THE WATER AND WASTEWATER DIVISIONS

Manager Beasley discussed the SCADA and programming support that has typically been provided by Golder and Associates. These Task Orders simply renew the continuing service that Golder performs. The combined amount of the Task Orders is \$60,000 and has already been approved for in the 2014 Budget.

Motion: Robert Chapman

Second: Rod Bergholm

Vote: All Directors voted in favor.

DISCUSSION REGARDING LANDSCAPING REQUIREMENTS BY SUBDIVISION

Manager Beasley presented a table listing restrictions, by subdivision, related to outdoor landscaping and irrigation. The table was last updated in 2006. Manager Beasley inquired whether the Board wished for staff to update and maintain this table in the future. The Board was not interested in updating this table since the District has no means to enforce any of the restrictions that are listed in subdivision covenants. No action was taken.

WISE Project Overview

Manager Beasley updated the Board on the status of the WISE project.

ATTORNEY'S REPORT

Attorney Jim Folkestad presented active matters of interest to the Board included in his report.

RESOLUTION 2014 – 24 CONFIRMING THE DISTRICT'S QUALIFICATION AS AN ENTERPRISE AS DEFINED IN ARTICLE X, SECTION 20 OF THE CONSTITUTION OF THE STATE OF COLORADO ("TABOR")

Jim Folkestad, General District Counsel, discussed the purpose of the resolution as satisfying a requirement to the Colorado Water Conservation Board for the WISE project loans. The District has been operating as an enterprise since 1993 and will continue to do so in the future.

Motion: Robert Chapman

Second: Rod Bergholm

Vote: All Directors voted in favor.

ACCOUNTANT'S REPORT

Accountant Kevin Collins presented the May 31, 2014 financials.

TREASURER'S REPORT

Treasurer Rod Bergholm presented the Treasurer's Report for Board approval for the month of June, 2014. A motion was entered to issue checks as written in the amount of \$714,822.41 for disbursements and \$5,534.26 for the interim report.

Motion: Rod Bergholm

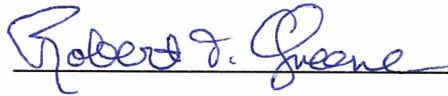
Second: Robert Chapman

Vote: All Directors present voted in favor.

DISTRICT MANAGER'S REPORT

Manager Beasley updated the Board on items of importance to the District.

There being no additional business to come before the Board Chairman Greene adjourned the meeting at 8:50 pm.

A handwritten signature in blue ink that reads "Robert D. Greene". The signature is written in a cursive style and is positioned above a solid horizontal line.

ROBERT GREENE, CHAIRMAN, DENVER SOUTHEAST SUBURBAN
WATER & SANITATION DISTRICT

ATTEST:

A handwritten signature in blue ink that reads "Heidi Tackett". The signature is written in a cursive style and is positioned above a solid horizontal line.

HEIDI TACKETT, SECRETARY