

**MINUTES OF THE BOARD MEETING  
OF THE BOARD OF DIRECTORS OF THE  
DENVER SOUTHEAST SUBURBAN WATER  
AND SANITATION DISTRICT**

A regular meeting of the Board of Directors of the Denver Southeast Suburban Water and Sanitation District was held on Wednesday April 9, 2014 at the main office, the time and place of the meeting according to the posted notices. Present were District Board Members –Walt Partridge, Rod Bergholm, Heidi Tackett, and Robert Greene, District Manager - Heather Beasley, General Counsel - Jim Folkestad, and District Accountant - Kevin Collins. Chairman Chapman's absence was excused. Also present was Conner Burba with Forsgren Associates.

A motion was entered to appoint Director Partridge as acting Chairman for the meeting.

Motion: Robert Greene

Second: Rod Bergholm

Vote: Directors Bergholm, Tackett and Greene voted in favor.

Acting Chairman Partridge called the meeting to order at 6:02pm and established that a quorum of the Board was present.

Minutes for the February 12, 2014 Regular Board Meeting were approved as written.

Motion: Walt Partridge

Second: Heidi Tackett

Vote: All Directors present voted in favor.

Minutes for the March 12, 2014 Regular Board Meeting were approved pending corrections.

Motion: Robert Greene

Second: Heidi Tackett

Vote: All Directors present voted in favor.

**PUBLIC RESPONSE**

None

**DIRECTOR'S BUSINESS**

None

**ITEMS FOR BOARD ACTION AND DISCUSSION:**

**DISCUSSION/DIRECTION REGARDING A PROPOSAL FROM BLACK GOLD CONSTRUCTION**

Bids went out to contractors for providing sealcoat and striping to the District office parking lot and parking area at the District's Wastewater Treatment Plant. Black Gold Construction and Asphalt Coatings Company, Inc. came in as the low bid at \$16,576. The Board entered a

motion to direct the District Manager to accept the proposal from Black Gold Construction and execute a contract for the services not to exceed \$17,000, subject to legal review.

Motion: Robert Greene

Second: Heidi Tackett

Vote: All Directors present voted in favor.

#### **OVERVIEW OF THE CHERRY CREEK PROJECT WATER AUTHORITY MASTER PLAN**

A report of the updates on the CCPWA Master Plan was presented. This Project is a consortium of Cherry Creek water users which make up a compilation of water rights, both senior and junior tributary rights and ground water rights. The master plan was developed to understand what the reliable yield can be and the costs of infrastructure to deliver the water to the members. Now that this has been determined the members can decide what they want to contribute financially to the Project. The modeling progression shows that this is more of a groundwater delivery project. For the Pinery Water District this could be considered as a supplemental water source when WISE is not delivering. The discussion included considering looking at acquiring as much membership into CCPWA as is financially feasible if other members choose to exit. The Project's close proximity would be financially beneficial for the Pinery to develop and deliver.

#### **DISCUSSION/DIRECTION REGARDING ASSISTANCE TO PARKER TASK FORCE**

Manager Beasley provided a power point presentation of the different ways the District communicates with its customers and the payment options available to our customers as well as a breakdown of how our customers pay their bill. This led into a discussion about how best to offer our customers an opportunity to make a donation to the Parker Task Force. It was decided that the next step will be to form a committee consisting of Manager Beasley and Directors Partridge and Tackett to work on a donation drive set for a specific time during the year that will focus on urging our customers to donate to the Parker Task Force.

#### **ATTORNEY'S REPORT**

Attorney Jim Folkestad presented active matters of interest to the Board that included updates on the Forestar SIA, District Rules and Regulations and the Reservoir 2B Easements.

#### **ACCOUNTANT'S REPORT**

Accountant Kevin Collins presented the February 28, 2014 Financials. He also noted that the Draft Audit is ready for the Board's perusal and that an audit committee will need to be formed and a date set to meet with the auditor during the first week of May to accept the audit. The final draft will be discussed at the May Regular Board meeting.

#### **TREASURER'S REPORT**

Treasurer Rod Bergholm presented the Treasurer's Report for Board approval for the month of March, 2014. A motion was entered to issue checks as written in the amount of \$259,740.10 for disbursements and \$24,037.68 for the interim report.

Motion: Rod Bergholm

Second: Robert Greene

Vote: All Directors present voted in favor.

### **DISTRICT MANAGER'S REPORT**

Manager Beasley updated the Board on items of importance to the District:

- Stonegate Metro District is increasing their subscription to the WISE project from 500 AF to 1,000 AF. They will be moved to the large provider pool. This may affect the Pinery WSD ( in the small provider pool) in that the subscription percentage will decrease along with costs.
- On Call Consultant RFP – Director Bergholm and Manager Beasley are reviewing these proposals.
- Reservoir 2B – This project is currently in design. Manager Beasley presented a Resolution prepared for repealing the intent for the reservoir to be online by irrigation season 2015. Director Greene motioned to repeal Resolution 2014-06. The motion was seconded by Rod Bergholm. All directors voted in favor.
- District Vehicle Purchase – A quote for a new 2014 pickup from the state bid program has been received and is \$24,057.00. If the District wants to purchase the vehicle from the State Bid site, it has to be in by May 2014. Manager Beasley pointed out that the expenditure is planned in the 2014 Budget, so no motion needed. The Board was in favor for purchasing the new vehicle and sending the old vehicle that is being replaced to auction.
- Future Joint Board Meeting with Parker Water and Sanitation District is tentatively set for 5:30 PM June 26, 2014 at the PWSD office. Jim Folkestad noted that it will be considered a Special Meeting.
- Quarterly District Newsletter – Manager Beasley asked for feedback on the newsletter that was included in the March billing.
- Director Bergholm experienced a leak at the water service line at his property and wanted to commend the water staff for a job well done and for their good customer relations.

### **EXECUTIVE SESSION**

At 7:55pm the Board entered a motion to move into Executive Session pursuant to State Statute C.R.S. 24-6-402(5) (b) and (e) determine the District's position on matters that may be subject to negotiations; and developing strategy for negotiations and instructing negotiators regarding the Well A-16 Project.

Motion: Robert Greene

Second: Rod Bergholm

Vote: All Directors present voted in favor.

At 8:04 pm the Board moved to adjourn from the Executive Session and re-entered into the Regular Board Meeting session.

Motion: Robert Greene

Second: Heidi Tackett

Vote: All Directors present voted in favor.

After the Executive Session, Jim Folkestad stated that all of the discussion in the Executive Session constituted a privileged attorney-client communication and therefore, no record or electronic recording was required to be kept of that discussion. Jim Folkestad further stated that the Board did not adopt any proposed policy, position, resolution, rule, regulation, or formal action with respect to the matters discussed during the Executive Session.

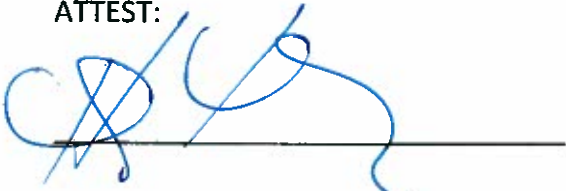
Manager Beasley added that back in 2013 the Board gave Charles Krogh a farewell gift in the form of air travel for two. He has submitted the receipt for that trip so that he can be reimbursed.

There being no additional business to come before the Board Acting Chairman Partridge adjourned the meeting at 8:06 pm.



ROBERT GREENE, DIRECTOR DENVER SOUTHEAST SUBURBAN WATER & SANITATION DISTRICT

ATTEST:



HEATHER BEASLEY, ASSISTANT SECRETARY